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# Introduction

This document describes how to use Spendle as your personal finance app on your PC, tablet or smartphone. Use Spendle to get a grip on your personal finances with ease and create a financial peace of mind.

## Glossary

Category	An income or expense category to see what you are spending on what. Examples: Diners, Mortgage, Groceries.
Category type	Used to divide categories into income or expenses. Diners for example are expenses, but can contain income and expense transactions when you split a bill with a friend. In the result view all diner transactions are netted and displayed as expense.
Group	Combines categories into a group for reporting purposes. Example: Household for categories: Groceries, House insurance, Water
Group type	Determines the type of the category. Fixed: fixed categories you cannot (easily) economize on a monthly or daily basis. Your mortgage for example. Variable: categories you can economize on a monthly or daily basis. Your groceries for example. Once: used for one time income or expense categories
Transfer	Transactions with a category marked as transfer are not calculated in the result views, only in the balance.
Tag	Used to mark an event for transactions. For example "Holliday Spain".
Annotation	Used to mark a transaction in the balance graph. This helps to display reasons for specific spikes in your balance graph like a house renovation.
Rule	Rules are used to categorize repeating transactions automatically.
Result	Income -/- expenses.
Actual	Actual income, expense or result total.
Budget	Budgeted income, expense or result total.
Position	Difference between Actual and Budgeted total depended on selected positioning method (See budget paragraph)  For expenses: Positive: You are spending less than budgeted



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	Negative: You are spending more than budgeted  For income: Positive: You received more than budgeted Negative: You received less than budgeted
Positioning method	Determines how/when the position is calculated. Daily: You can see deviations to your budget on a daily basis. Monthly: Position is calculated at the end of the month. Yearly: Position is calculated at the end of the year.
Prognosis	Expected income, expense or result total at the end of the year taking budgeted, actual amount and selected positioning method into account.
Remaining	Remaining budget left.
Change	Change in position since the selected period.



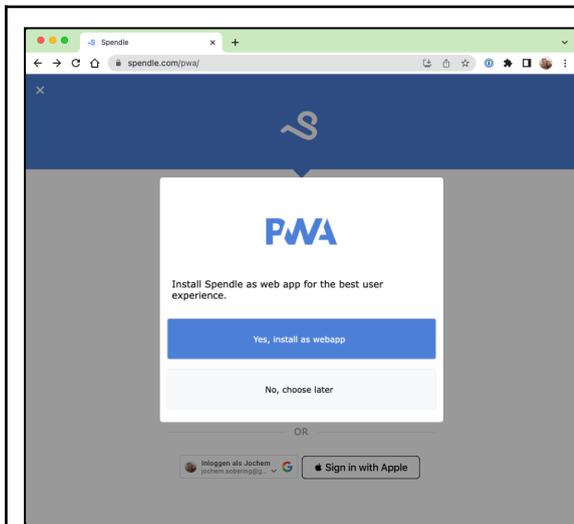
# Installation

## Install on your PC

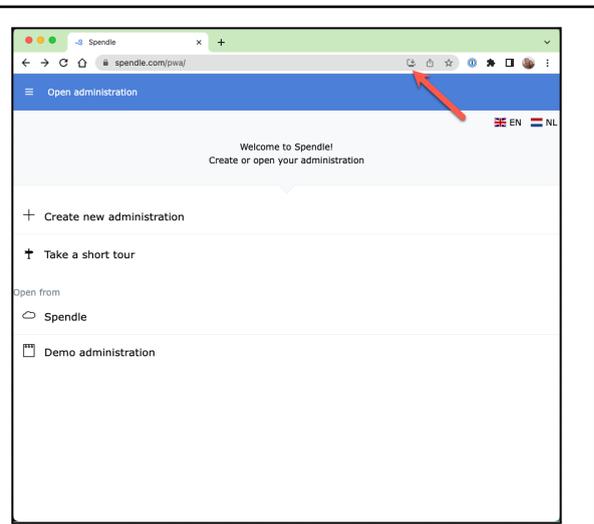
To install Spendle on your PC or Mac as a webapp:

1. Open the Spendle webapp link in your browser: <https://www.spendle.com/pwa/>
2. Click Yes, install as webapp when asked to install as a webapp
3. Or click the install as webapp icon in your browser

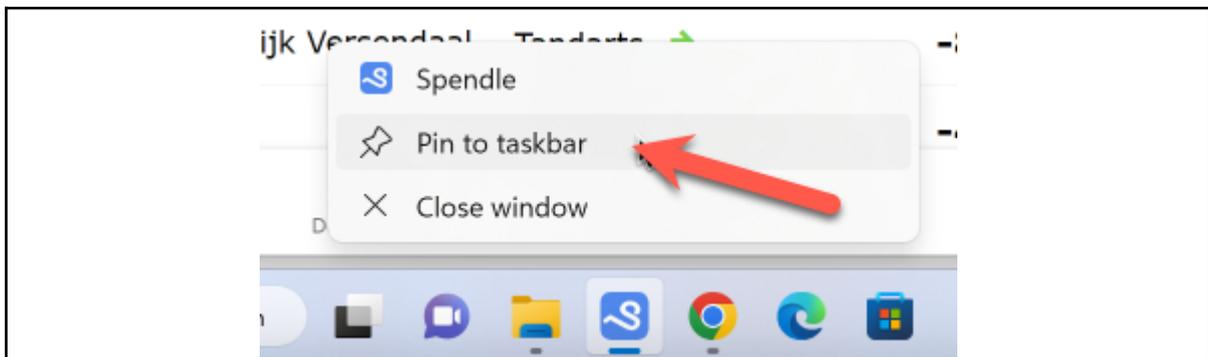
*\* Use an updated version of Chrome, Edge, Safari or other chromium based webbrowser*



Spendle asks to install it as a webapp when you open it the first time.



Install as webapp via browser install button later.



For ease of use **right click** the Spendle logo in your taskbar and pin it to your taskbar on Windows or add to your dock permanently on MacOs.



*Tip: When installed as a webapp you can easily share files with spendle via the right click context menu in explorer or finder.*

## Install the app

You can install the Spendle app on your Android or iOS device via the App Store or Google Play. Visit <https://spendle.com/install.html> for a link.

**Spendle** Home Install Support

Install and evaluate Spendle **15 days** for free.  
After the evaluation period you can continue using Spendle for **€ 20** per year (max 4 coupled PSD2 accounts).  
The [End-user license agreement](#) and [privacy policy](#) apply for using Spendle.

**PWA** Install webapp

GET IT ON **Google Play** Download on the **App Store**

**Installation step by step**

1. Open the Spendle website with an updated version of Chrome, Edge, Safari or Firefox browser
2. Click on the "**Install Spendle**" button above
3. The Spendle webapp will be opened
4. Edge of Chrome: You will the question to install Spendle as a webapp. [See video here](#)
5. Safari: Add the page to your startscreen. [See video here](#)
6. Firefox: It is not possible to install Spendle as a webapp. You can use Spendle in your normal browser window.

Spendle is a webapp which can also be used in a normal browser window without installing it as a Progressive Webapp.



## Spindle account

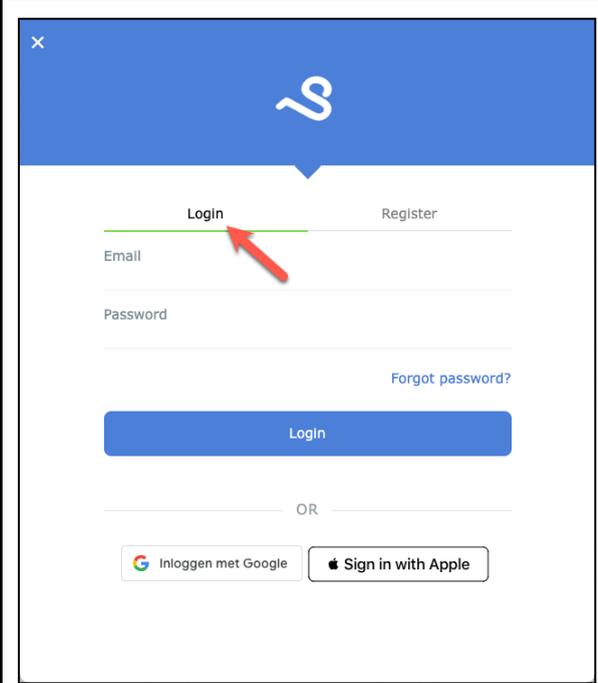
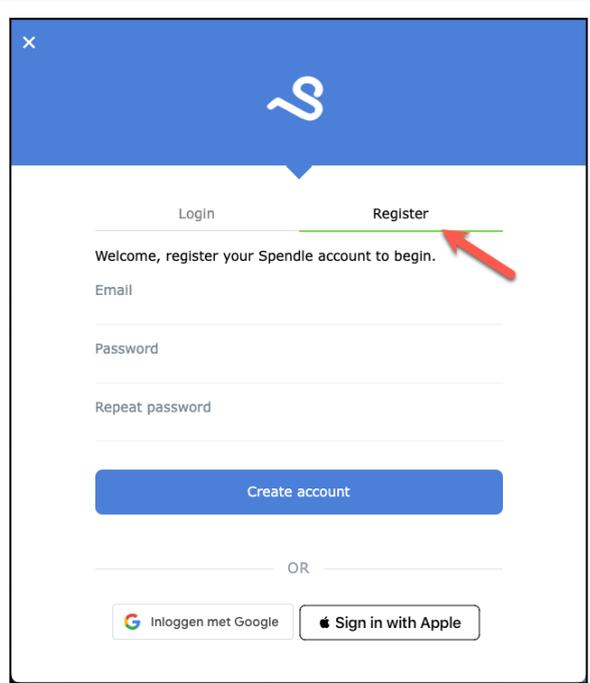
Your Spindle administration data is stored and edited in your local browser database. This allows you to work offline. A Spindle account is used to:

- Backup and Synchronize your administration between your devices
- Limit the number of PSD2 connections used
- Store your purchased Spindle license

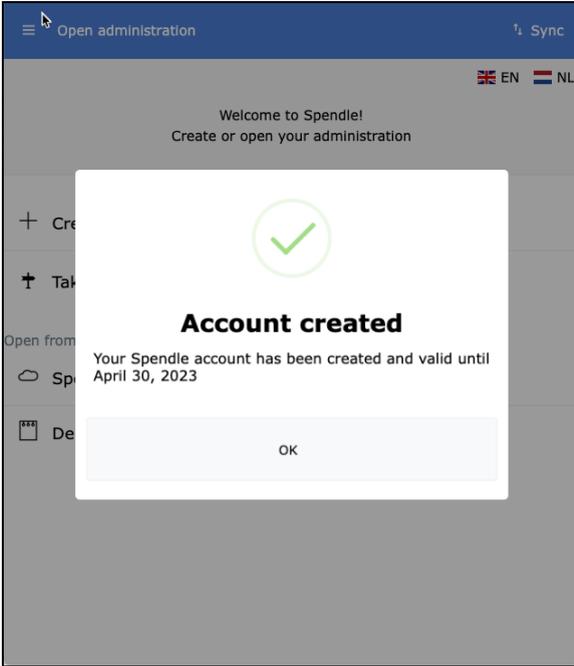
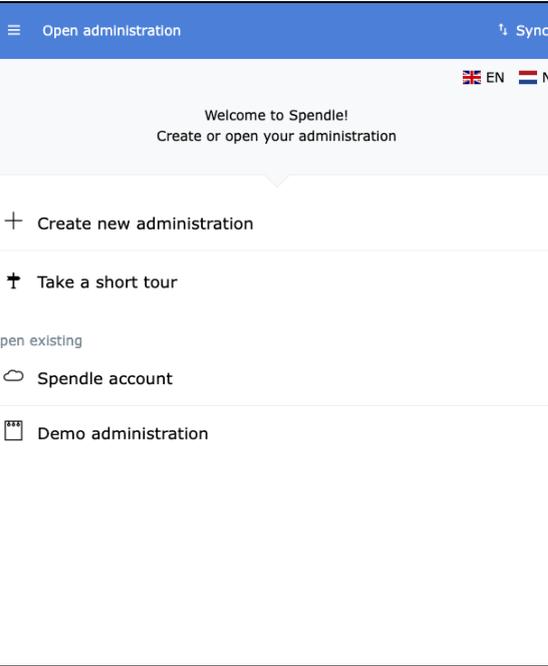
You can store up to 4 administrations in your Spindle account.

## Create an account or login

You will be asked to create a Spindle account when you open Spindle as illustrated below. Login to an existing account or register a new account.

	
Login with existing Spindle account	or signup for a new Spindle account



	
<p>Your Spindle account is created</p>	<p>Create your administration to get started or open an existing account from your Spindle account.</p>

## Open administration from your Spindle account

You can open an administration created on another device via your Spindle account as described below.



Login with your Spendle account

In the Spendle account menu click the administration you want to open.



# Administration

Your Spendle personal finance data is stored in a file called an administration. An administration can contain multiple bank and saving accounts. Usually you will need only 1 to administer your personal finance. An administration is encrypted with an administration password you provide when creating your administration.

An administration is stored as a “work file” in your local browser database automatically after each change and can be stored to your Spendle account and shared (synchronized) between your devices using the “Sync” button.

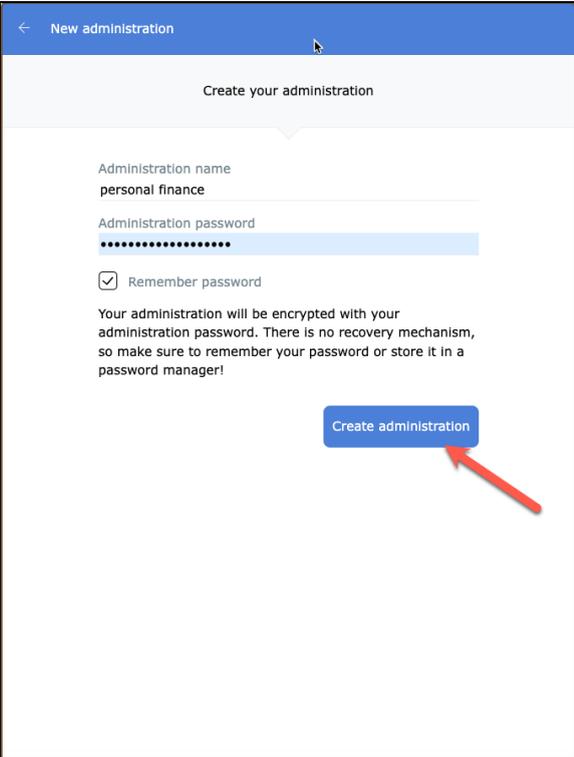
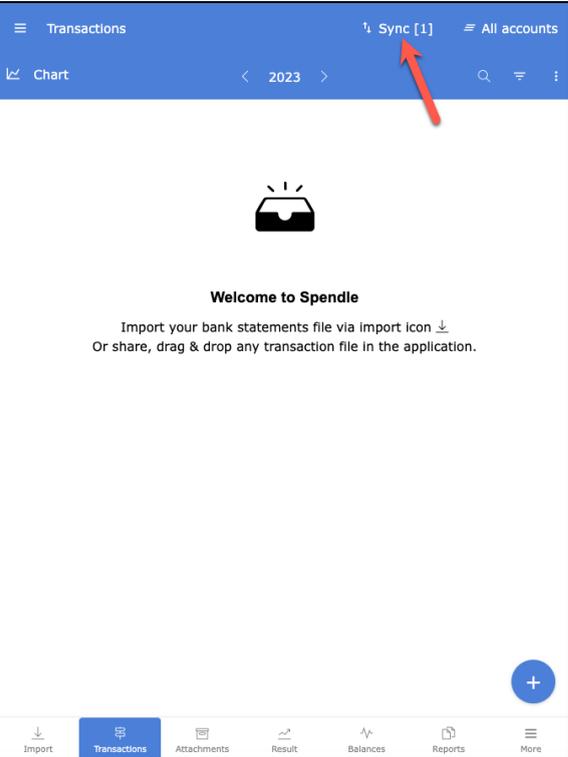
## Create an administration

You can open or create a new administration in the Open administration view

Open administration menu is accessible via the hamburger menu (☰) in the top left corner.

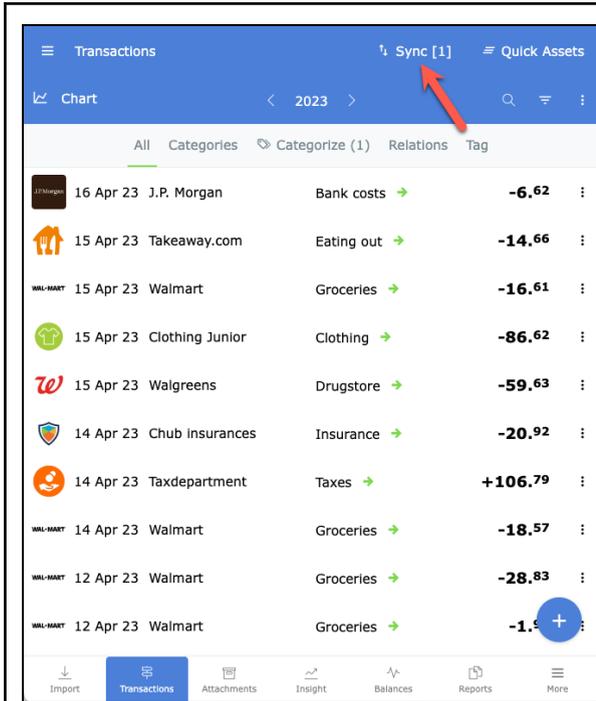
Click “Create new administration”



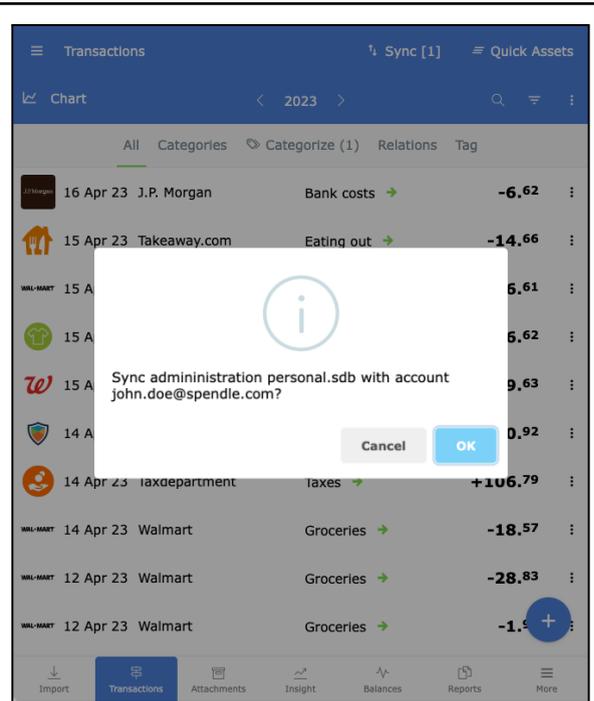
	
<p>Provide a name and password for your administration and click “Create administration”.</p>	<p>Your administration is now created and ready to use. Click the “Sync” button to store your administration changes in your Spindle account.</p>

## Sync with Spindle account

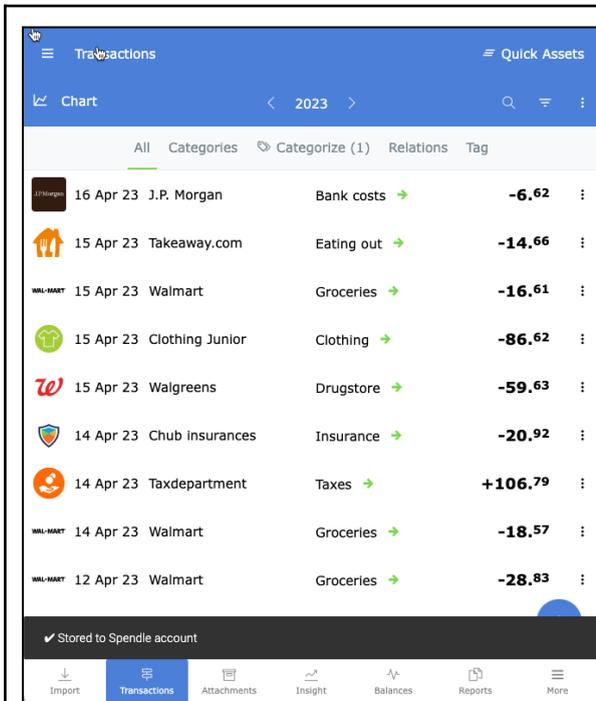
You can backup and synchronize your administration between your devices via your Spindle account. In this process your administration is end-to-end encrypted with the administration password only you know.



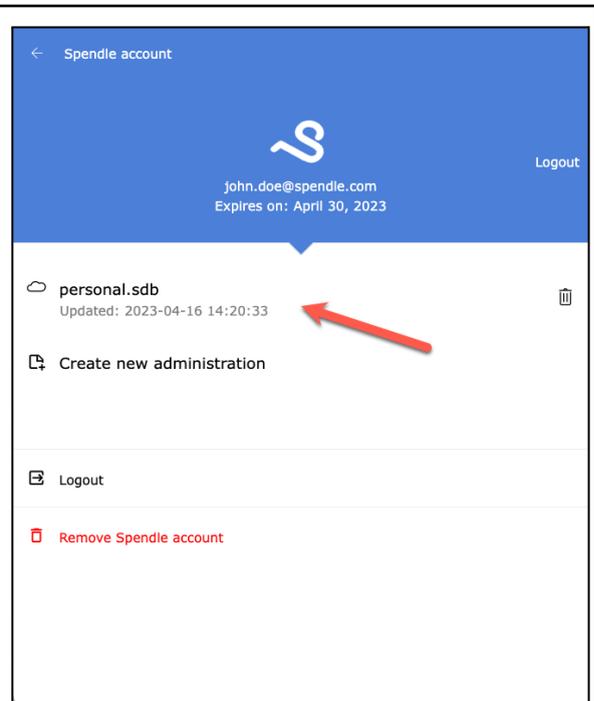
Click Sync button to store your administration in your Spindle account



The first time you need to confirm the synchronization.



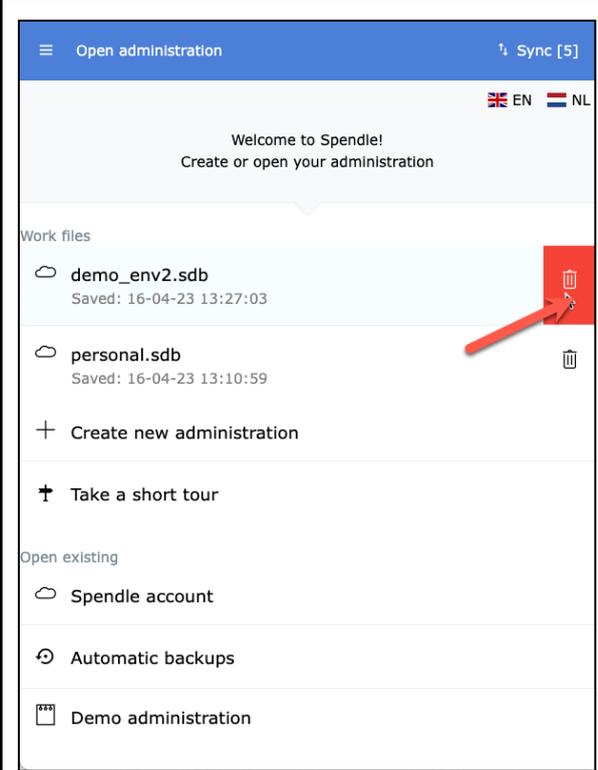
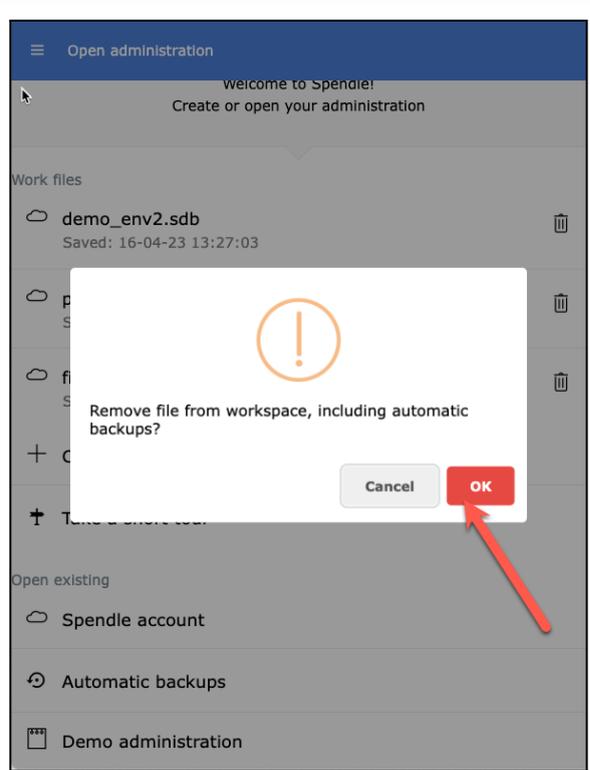
Your administration is now synchronized.



And now available if you open your Spindle account. If you login to another device you can open your administration from your Spindle account.



## Remove an administration

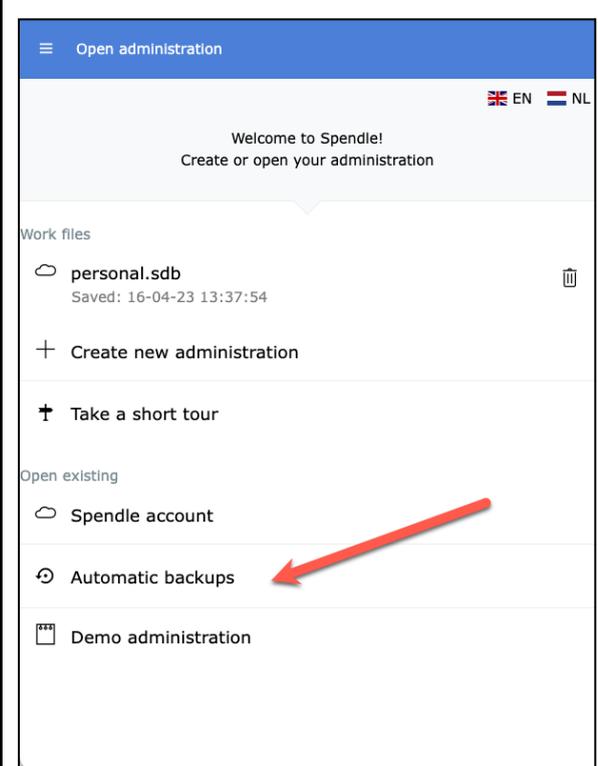
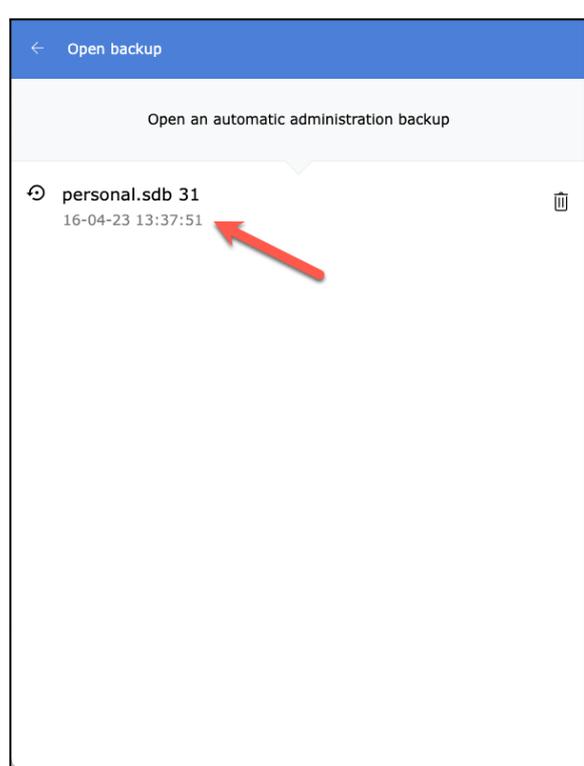
 <p>The screenshot shows the 'Open administration' interface. At the top, there's a header with a menu icon, 'Open administration', and 'Sync [5]'. Below that, a welcome message and language options (EN, NL). The main area is titled 'Work files' and lists two files: 'demo_env2.sdb' (saved 16-04-23 13:27:03) and 'personal.sdb' (saved 16-04-23 13:10:59). Each file has a trash icon to its right. A red arrow points to the trash icon for 'demo_env2.sdb'. Below the list are options to 'Create new administration', 'Take a short tour', and 'Open existing' (Spindle account, Automatic backups, Demo administration).</p>	 <p>The screenshot shows the same 'Open administration' interface as the left panel, but with a confirmation dialog box overlaid. The dialog has a warning icon and the text 'Remove file from workspace, including automatic backups?'. It has two buttons: 'Cancel' and 'OK'. A red arrow points to the 'OK' button.</p>
<p>You can remove an administration by clicking the trash icon on the right.</p>	<p>Confirm the removal and your administration is removed from the work files.</p>

## Automatic backups

An automatic administration backup is created when opening an administration the first time in a day. If more than 10 backups exist for an administration the oldest backup will be automatically deleted. A backup can be reverted whenever something happens to your administration and you want to revert back to a specific day.



## Restore a backup

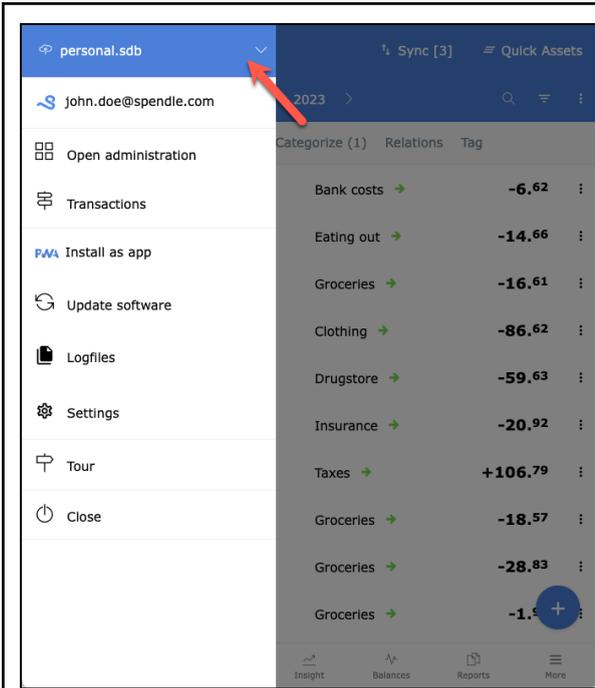
 <p>The the "Open administration" menu go to Automatic backups</p>	 <p>Select a backup you want to revert back to.</p>
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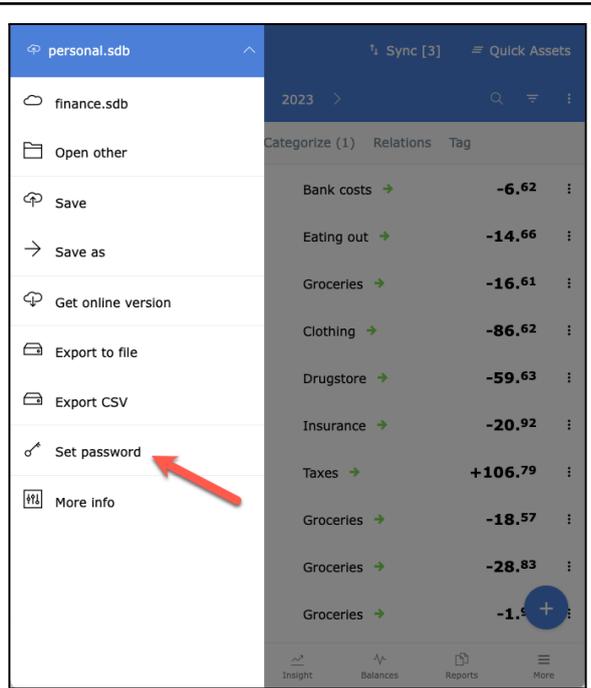
Confirm to overwrite your working version and your backup is restored.

To revert back to the last uploaded version in your Spindle account, you can get and override your work version with your online version via the hamburger menu > administration name > Get online version

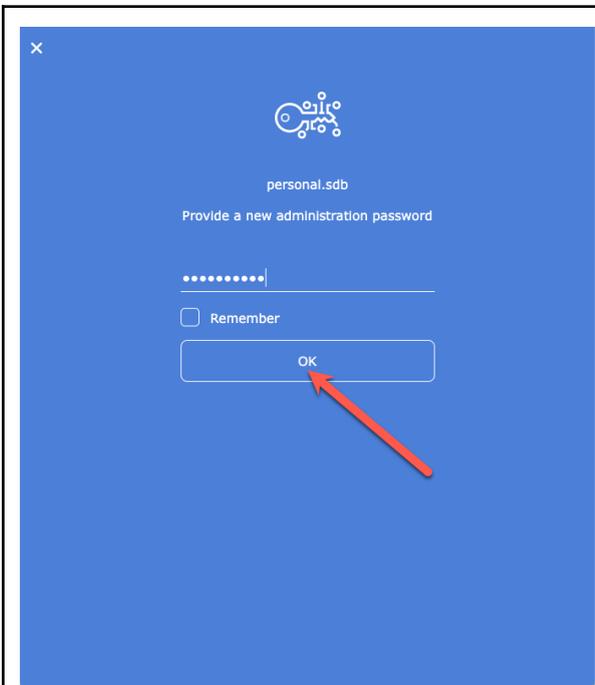
## Change administration password



Open hamburger menu and click on your administration name top open the administration menu



Click "Set password" to set a new administration password.



Provide your new administration password and click ok to change it.



## Import transaction data

After you have created your administration you can import or manually add your bank statements as follows:

1. Via the + button in the bottom right corner to add a transaction manually.
2. Via the import button on the bottom left corner to import CSV files or connect to your bank account via a direct PSD2 connection.

### Import via PSD2 bank connection

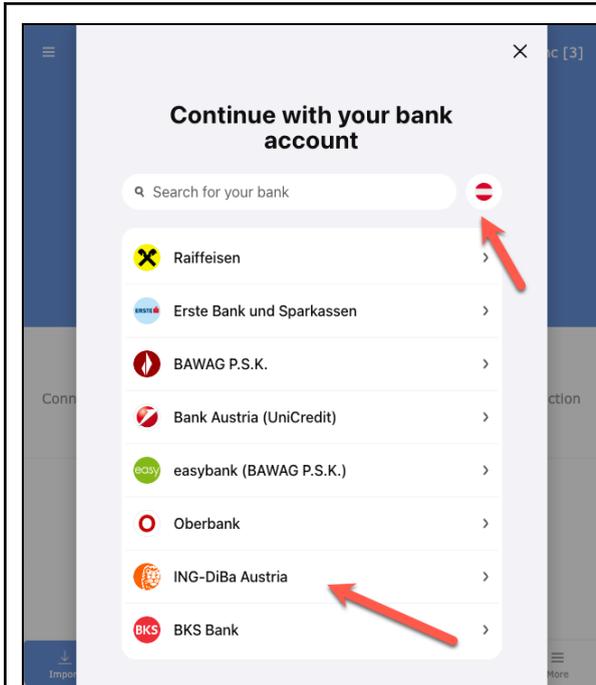
You can automatically import your bank statements via an automatic PSD2\* connection provided by Klarna. More than **6.000** banks are supported via this connection. With the PSD2 connection you provide read only access (consent) to your bank account to import your balance and transaction information. This consent is valid for 90 days after which it needs to be renewed. You can withdraw a consent any time via your bank app.

\* *The revised Payment Services Directive (PSD2) is a European law that governs payment systems in the European Union (EU). It regulates access to your payment data by other parties than your bank. [More information](#)*

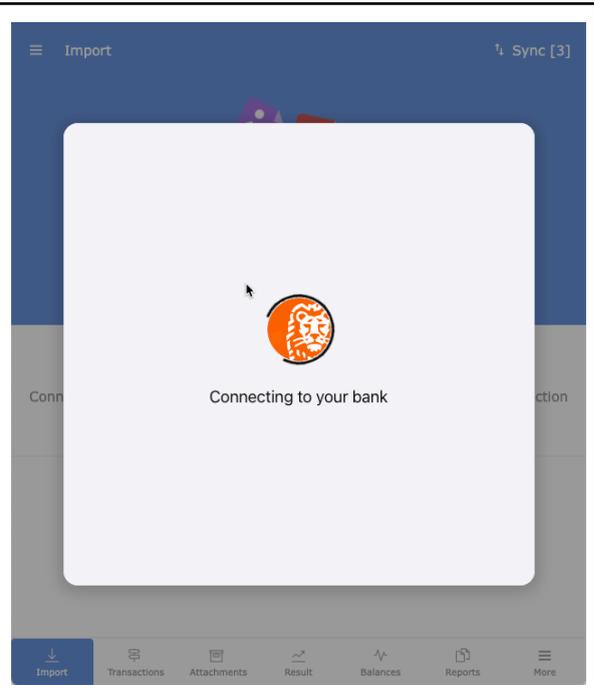
The image consists of two side-by-side screenshots of the Spindle app's 'Import' screen. The left screenshot shows the main interface with a blue header and a white body. A red arrow points to the 'Import' button in the bottom navigation bar. The right screenshot shows a modal dialog titled 'What do you want to add?' with two options: 'Automatic bank connection (PSD2)' and 'Link to bank login portal'. A red arrow points to the 'Automatic bank connection (PSD2)' option.

Go to the Import tab and click Add new bank

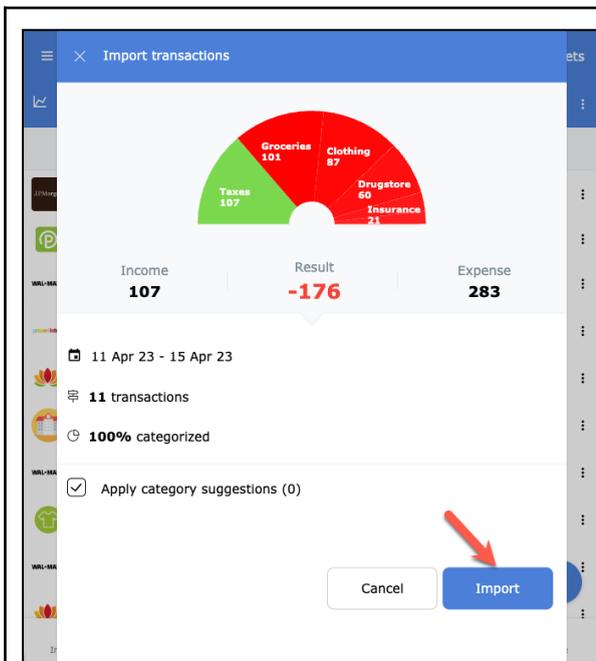
Click Automatic bank connection (PSD2)



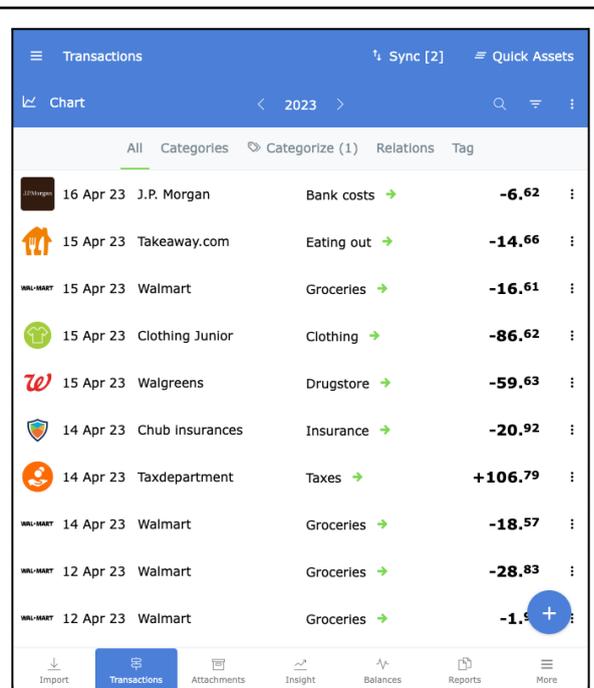
Select your country via the flag button and choose your bank



Login to your bank and provide your 90 day consent approval.



After you provide the approval a popup will appear allowing you to import your bank transactions. Click Import to continue.



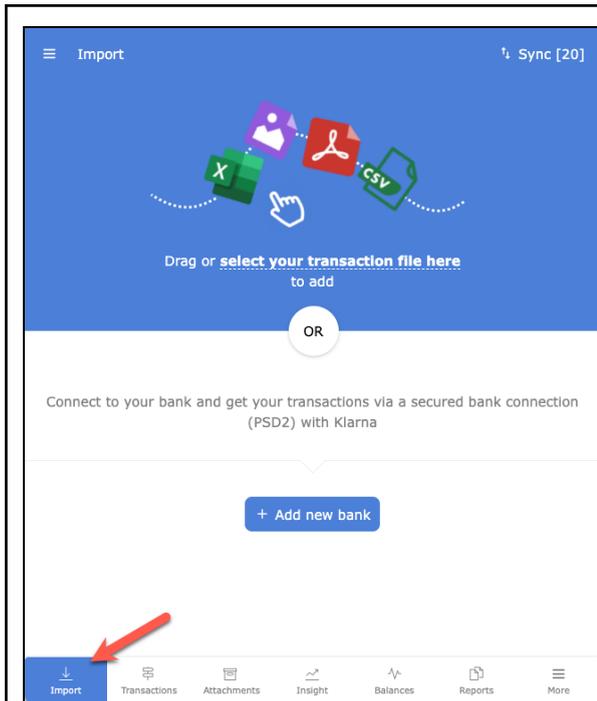
Your transactions are imported and visible in the transactions tab.



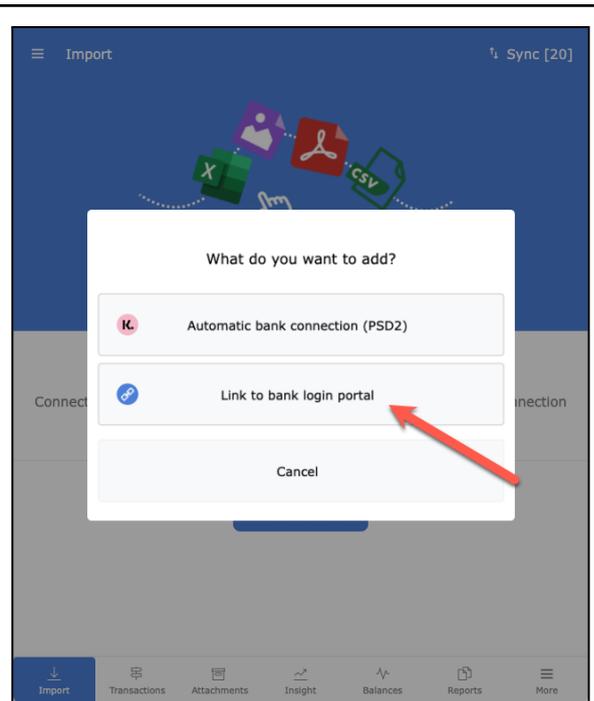
For future synchronisations you can click the “Update all” button in the import tab, use pull to refresh in the transactions tab for touch devices or update automatically by enabling the “Sync PSD2 on open” in the settings menu.

## Import bank statements via CSV or Excel files

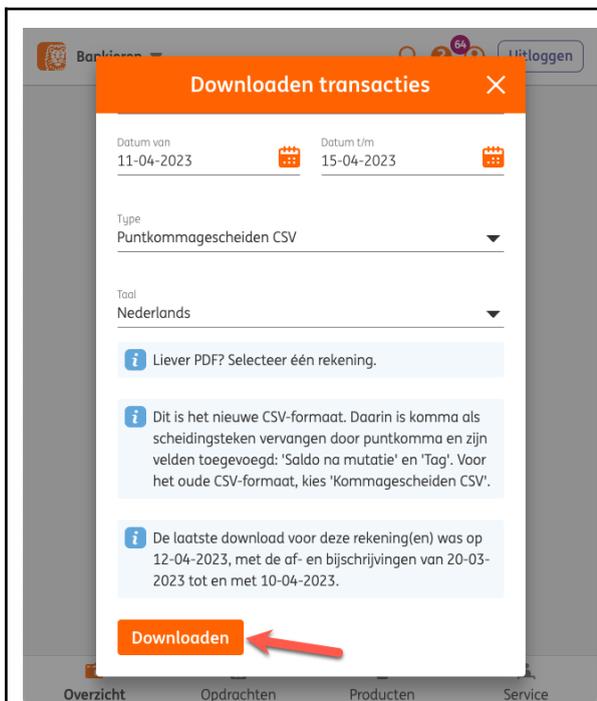
You can import your transactions by downloading your bank statements from your bank as a CSV or Excel file. This file can be imported as described below.



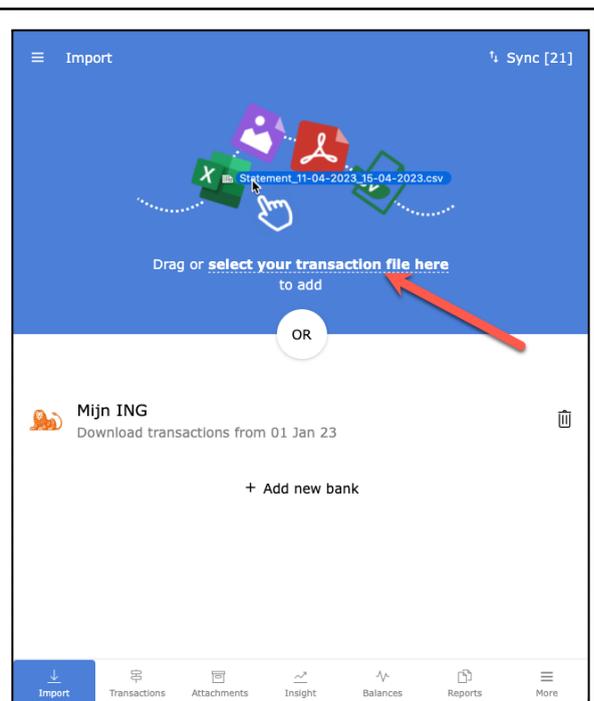
Go to the Import tab



Optionally add a link to the login page of your bank portal.



Login and download your bank statements from your bank. Please consult your bank manual for instructions



Drag your downloaded file into Spende or click "Select your transaction file here" to browse for the file.

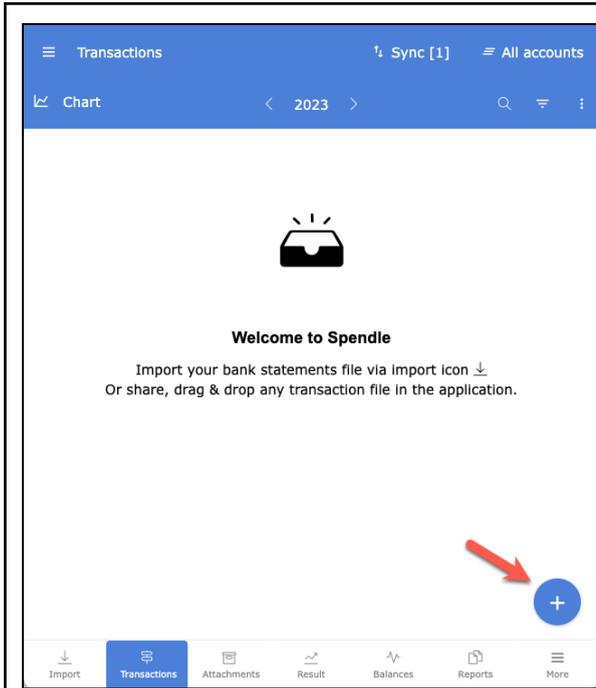


Click “Import” to import your transactions.

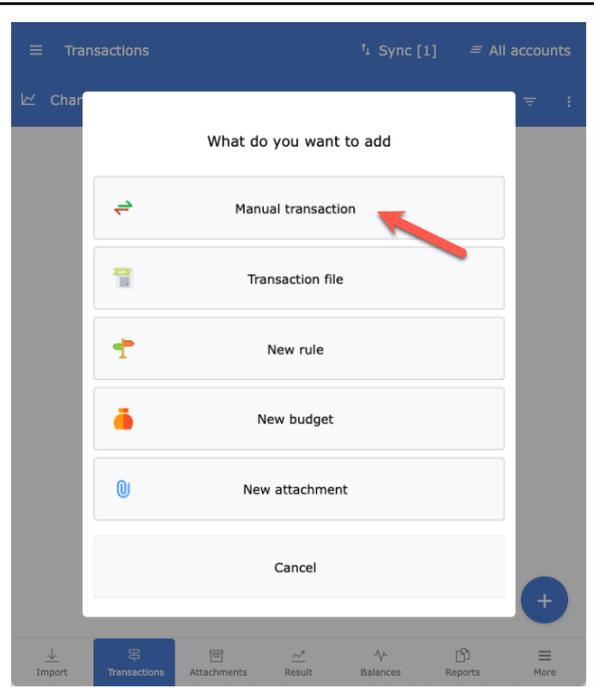
If your bank statement file format is not supported you can follow the import wizard and create your own file mapping definition of a normal structured CSV or Excel file.

## Add manual transactions

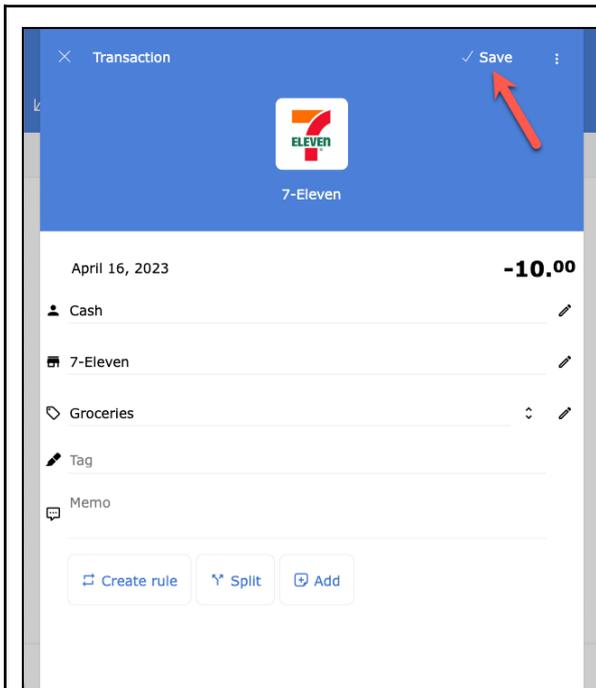
You can enter manual income and expenses in Spindle for accounts that do not provide statement exports via CSV files or a PSD2 connection. For example keeping track of your cash expenses.



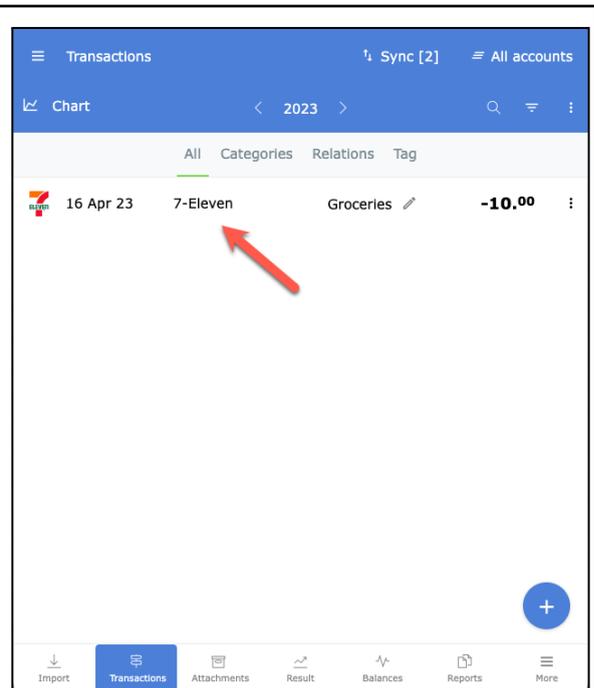
Click + button



Click Manual transaction



Enter transaction amount and information and click Save button when done.



Your transaction is now visible in the transactions view.



## Categorize your income and expenses

To get more grip and insight on your income and expenses it is important to categorize your transactions into categories like Housing, Transportation, Clothing, Insurance. You can choose from default categories or assign your own category.

Categorizing will take some time in the beginning, but you will be rewarded with insight and more control over your finances. You can assign a relation, attachment, receipt, memo or tag to a transaction and use it for reporting and statistics.

### Assign a category

The image consists of two side-by-side screenshots from the Spendle mobile application. The left screenshot shows the 'Transactions' screen for the year 2023. It displays a list of transactions with columns for date, merchant, category, and amount. Two transactions are visible: one from J.P. Morgan on 16 Apr 23 for -6.62, and one from Walmart on 03 Mar 23 for -23.96. Both are currently categorized as 'Uncategorized'. A red arrow points to the 'Uncategorized' link for the Walmart transaction. The right screenshot shows the 'Category for 6.62 to J.P. Morgan' selection screen. It has tabs for 'Income', 'Expense', and 'Transfer'. Under the 'Expense' tab, there is a search bar and a list of categories. The 'Bank costs' category is highlighted with a red arrow. Below it, a 'Last used' section lists 'Groceries', 'Hairdresser', and 'ATM'. Below the screenshots, there are two text boxes providing instructions.

Click on categorize to filter on uncategorized transactions and click on the Uncategorized link to assign a category.

Select the category you want to assign.

💡 Assign a category marked as "transfer" to keep a transaction out of result reports and statistics.



## Recurring transaction rule

The left screenshot shows a transaction list with a modal dialog. The dialog text reads: "Found 3 similar transactions found for 'JP Morgan'. Assign J.P. Morgan Bank costs to all?". There are four options: "Assign all (3)", "Specify a rule", "No", and "Ask me later". A red arrow points to the "Specify a rule" option.

The right screenshot shows the "Rule details" screen. The title is "Rule" and it says "Matches 3 / 44". There is a "Save" button in the top right corner with a red arrow pointing to it. The "When transaction contains" section has fields for Account, Description (JP Morgan), Memo (Comma separated values), and Type (Expense). The "Then assign" section has fields for Relation (J.P. Morgan) and Category (Bank costs). There is a "Split transaction" link and an "Overwrite categorized transactions" checkbox.

Spindle will help by suggesting categories and rules to assign similar transactions automatically.

Create a rule for recurring transactions.

## Multiselect assignment



Transactions Sync [10] Quick Assets

Chart < 2023 >

Filtered on Takeaway.com (4)

	All	Categories	Relations	Tag	
	15 Apr 23	Takeaway.com	Eating out →	-14.66	:
	15 Mar 23	Takeaway.com	Eating out →	-14.66	:
	15 Feb 23	Takeaway.com	Eating out →	-14.66	:
	15 Jan 23	Takeaway.com	Eating out →	-14.66	:

Import Transactions Attachments Insight Balances Reports More

Click on a transaction logo to activate selection mode.

Transactions Sync [10] Quick Assets

Chart < 2023 >

Filtered on Takeaway.com (4)

	All	Categories	Relations	Tag	
<input checked="" type="checkbox"/>	15 Apr 23	Takeaway.com	Eating out →	-14.66	:
<input checked="" type="checkbox"/>	15 Mar 23	Takeaway.com	Eating out →	-14.66	:
<input checked="" type="checkbox"/>	15 Feb 23	Takeaway.com	Eating out →	-14.66	:
<input checked="" type="checkbox"/>	15 Jan 23	Takeaway.com	Eating out →	-14.66	:

- Select all
- Deselect all
- Assign category
- Assign
- Delete
- Sum up
- Report
- Excel export

Import Transactions Attachments Insight Balances Reports More

Select multiple transactions and choose "Assign" in the action menu.

Update selection Assign

Select values below to assign to the selected transactions.

- Update account
- Update bookaccount  Empty
- Relation  Empty
- Groceries  Empty
- Tag  Empty
- Update graph annotation  Empty

Assign (4)

Assign a to the complete selection transactions at once.

Transactions Sync [11] Quick Assets

Chart < 2023 >

Filtered on Takeaway.com (4)

	All	Categories	Relations	Tag	
	15 Apr 23	Takeaway.com	Groceries →	-14.66	:
	15 Mar 23	Takeaway.com	Groceries →	-14.66	:
	15 Feb 23	Takeaway.com	Groceries →	-14.66	:
	15 Jan 23	Takeaway.com	Groceries →	-14.66	:

Import Transactions Attachments Insight Balances Reports More

The complete selection is now assigned at once.



## Assign a tag

You can assign a custom tag to a transaction and create a total of transactions with the same tag. You could for example use it to mark all expenses of an holiday.

**Assign a custom tag**

**Show a tag total in the Transactions tag tab.**



# Transactions

## Search and filter

**Search transactions by clicking the search icon.**

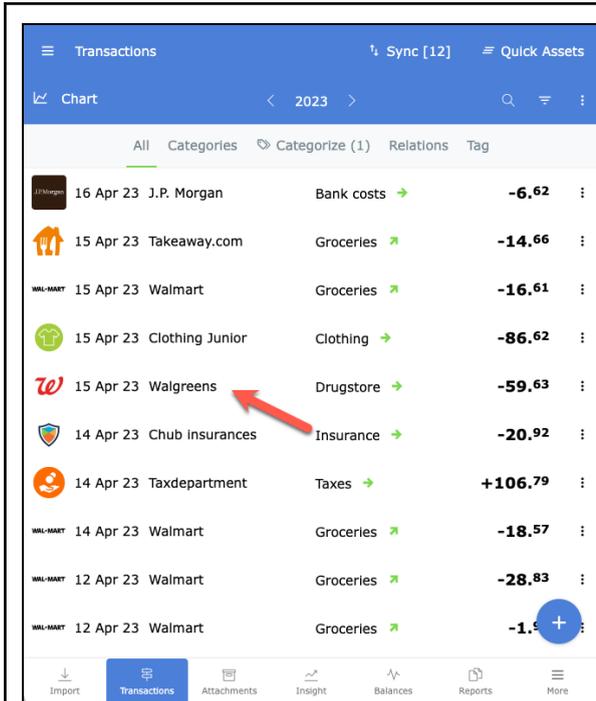
Date	From	Description	Amount
16 Apr 23	J.P. Morgan	Bank costs	-6.62
16 Mar 23	J.P. Morgan	Bank costs	-6.62
16 Feb 23	J.P. Morgan	Bank costs	-6.62
16 Jan 23	J.P. Morgan	Bank costs	-6.62

**Filter transactions via the filter icon.**

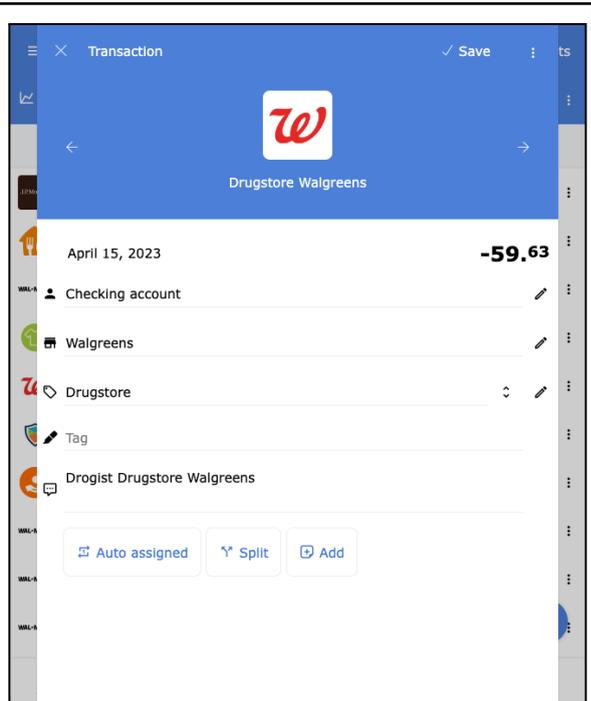
💡 Use space to search on all multiple words or use a comma to search on one of the words.

## Transaction details

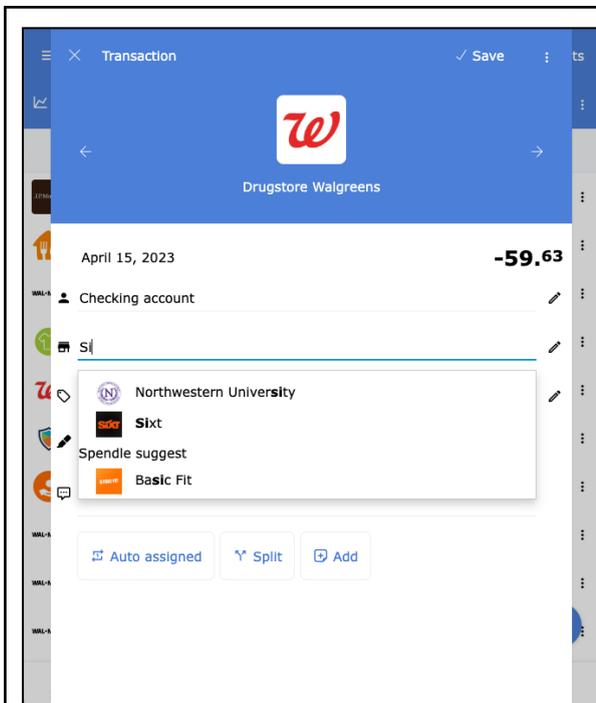
You can view or edit transaction information in the transaction details view by clicking on the row.



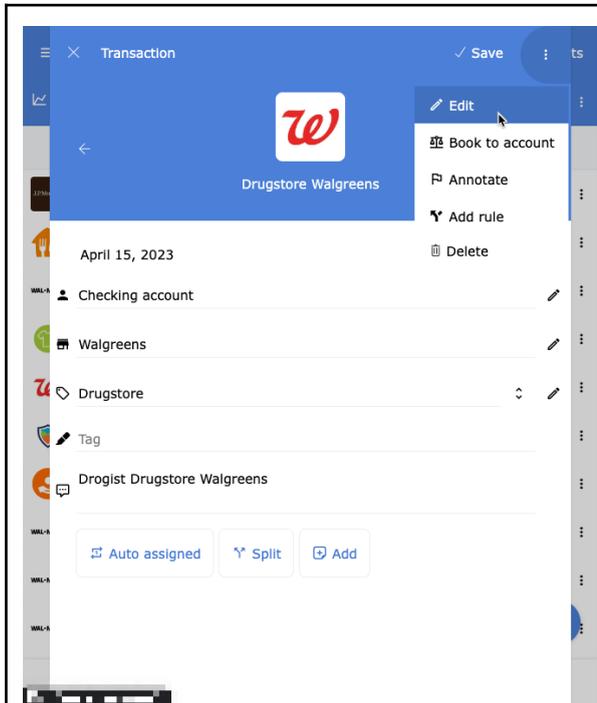
Click on a transaction row to open the transaction details



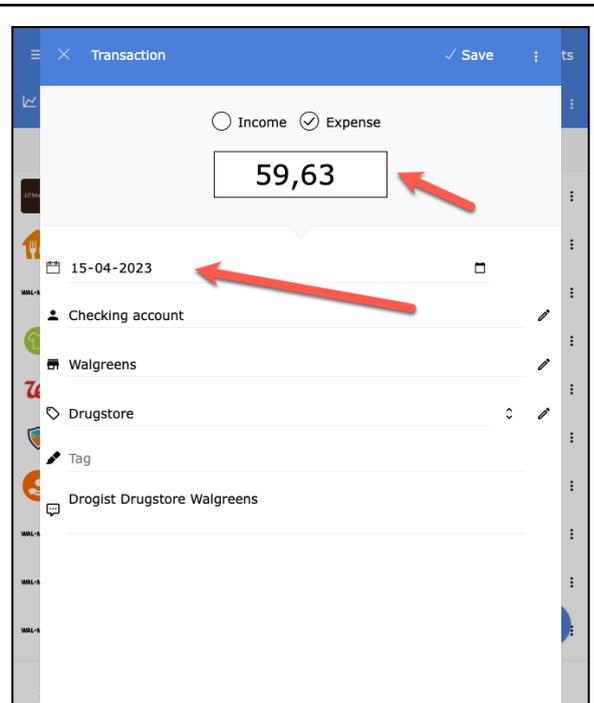
View or update the transaction details and click save when done.



To update a field select it and just start typing for suggestions or add a new entry via the pen icon on the right

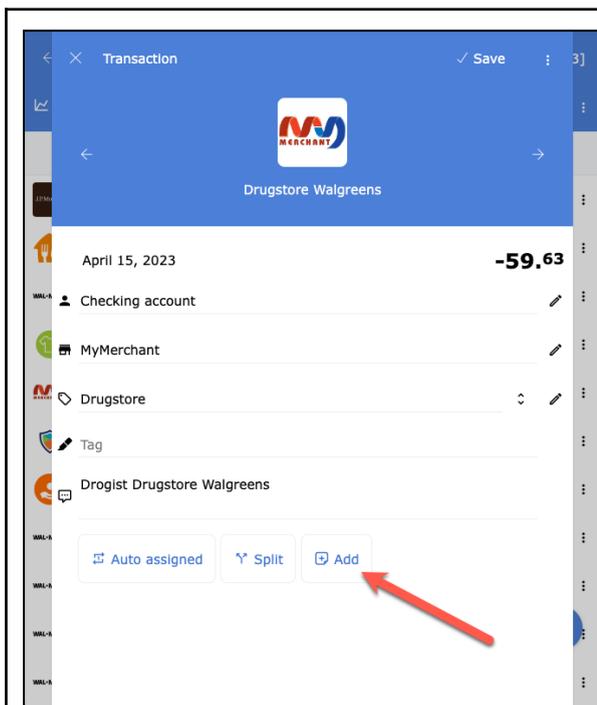


The amount and date can only be edited via the action menu in the top right corner.

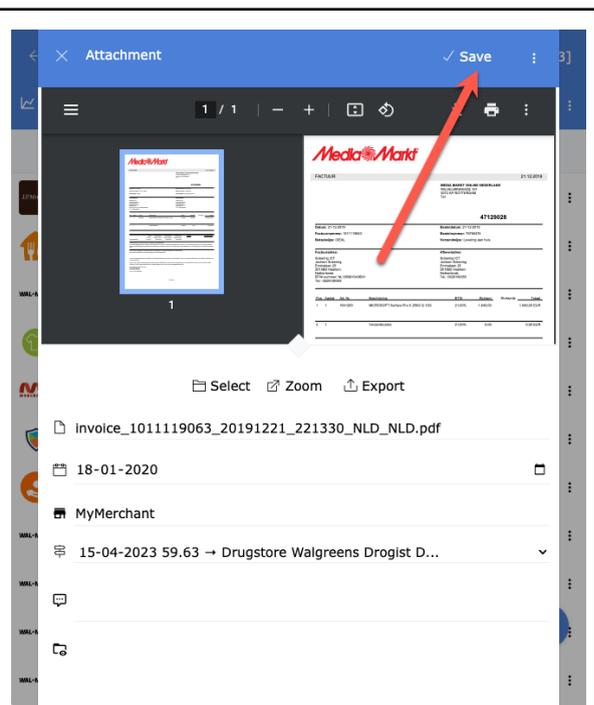


In edit mode you can also update the amount and date of a transaction.

## Add attachments



Add a document or picture via "Add" button



Select your attachment and press Save.



It is now assigned to your transaction.

And visible in the Transactions tab.

## Export transactions

You can export your transaction selection to a report or to Excel

Export a selection

Choose your report template



Transactionlist compact All accounts

Settings Refresh < 2023 > Excel Print Save

Expand Columns

Filtered on Transaction selection

16 Apr 23	J.P. Morgan	-6,62
15 Apr 23	Takeaway.com	-14,66
15 Apr 23	Walmart	-16,61
15 Apr 23	Clothing Junior	-86,62
<b>Total 4</b>		<b>-124,51</b>

Show/hide attachments

Print your report

Transactions Sync [12] All accounts

Chart < 2023 > Categorize (1) Relations Select all

Deselect all

Assign category

Assign

Delete

Sum up

Report

Excel export

16 Apr 23	J.P. Morgan	Bank costs	
15 Apr 23	Takeaway.com	Groceries	
15 Apr 23	Walmart	Groceries	
15 Apr 23	Clothing Junior	Clothing	
15 Apr 23	MyMerchant	Drugstore	
14 Apr 23	Chub Insurances	Insurance	
14 Apr 23	Taxdepartment	Taxes	
14 Apr 23	Walmart	Groceries	-18,57
12 Apr 23	Walmart	Groceries	-28,83
12 Apr 23	Walmart	Groceries	-1,96
11 Apr 23	Walmart	Groceries	-14,31

Export all transactions to Excel

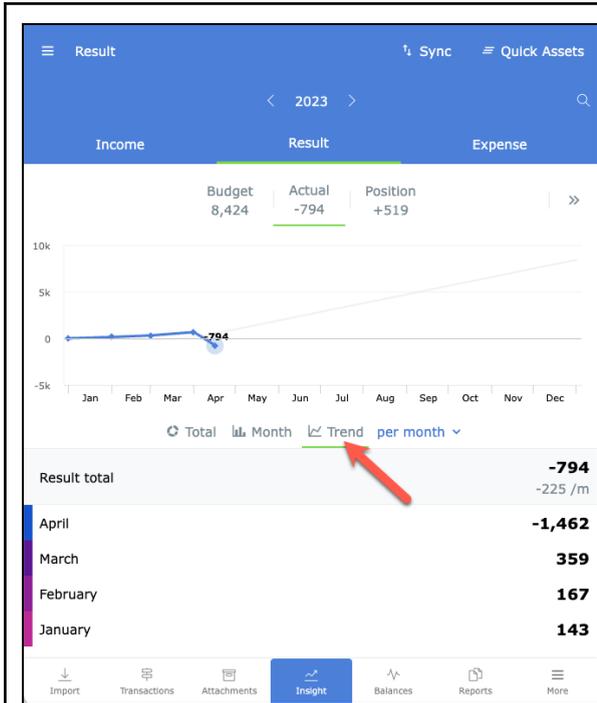


# Insight in your income and expenses

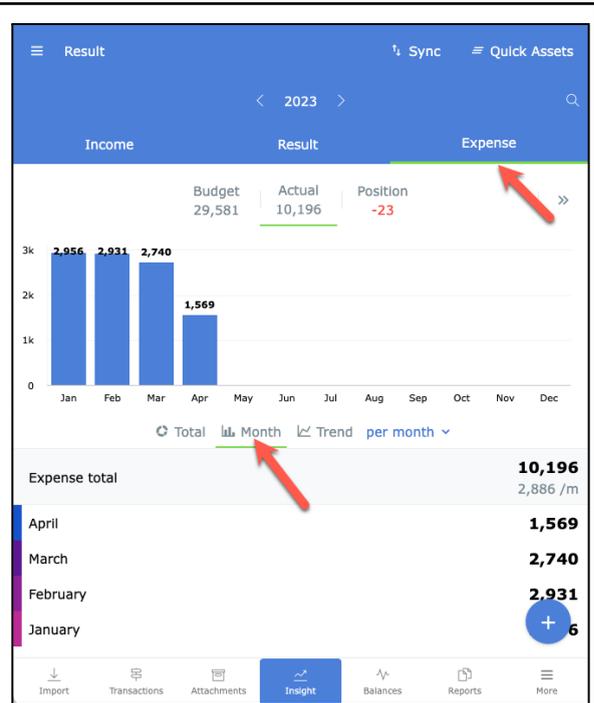
To get grip and insight into your personal finance you use the insight tab after you have categorized your transactions.

💡 The insight tab only includes transaction categories NOT marked as transfer.

<p>Result</p> <p>2023</p> <p>Budget 8,424 Actual -794 Position +519</p> <p>Income 9,402 Result 794 Expense 10,196</p> <p>46% Income, 50% Expense, 4% Result</p> <p>Result total: -794 (225 /m)</p> <p>Expense: -10,196</p> <p>Income: 9,402</p> <p>Insight</p>	<p>Result</p> <p>2023</p> <p>Budget 29,581 Actual 10,196 Position -23</p> <p>Mortgage 2,677 Groceries 2,335 Daycare 1,041 Fuel 473 Electric 387 Newspaper 287 Other 2,600</p> <p>Expense total: 10,196 (2,886 /m)</p> <p>Mortgage: 2,677 (758 /m)</p> <p>Groceries: 2,335 (4,668 budgetted)</p> <p>Expense</p>
<p>Show the total income, expense and result for the selected year.</p>	<p>Switch from result to expenses for total expenses per category.</p>



Show how you are doing over time.



Display monthly expense information.



# Budgeting

You can optionally assign a budget to keep closer track of your spending progress. Budgeting can help you save money and detect budget deviations instantly.

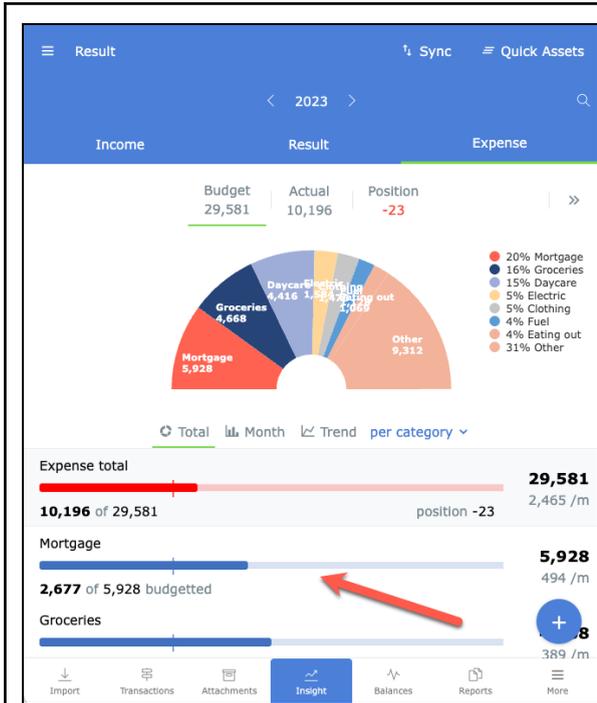
## Assign a budget

**Open the insight tab**

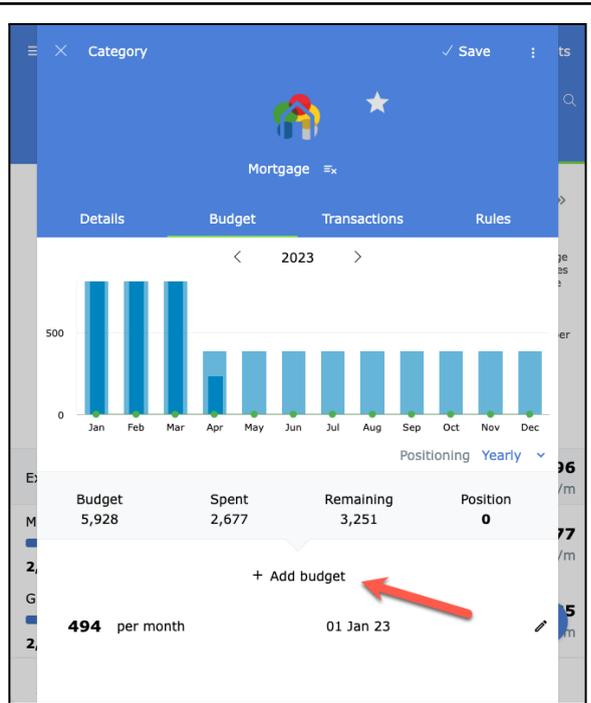
Category	Budget	Actual	Position
Income	8,424	-794	+519
Result	8,424	-794	+519
Expense	29,581	10,196	-23

**Select Income or Expense per category**

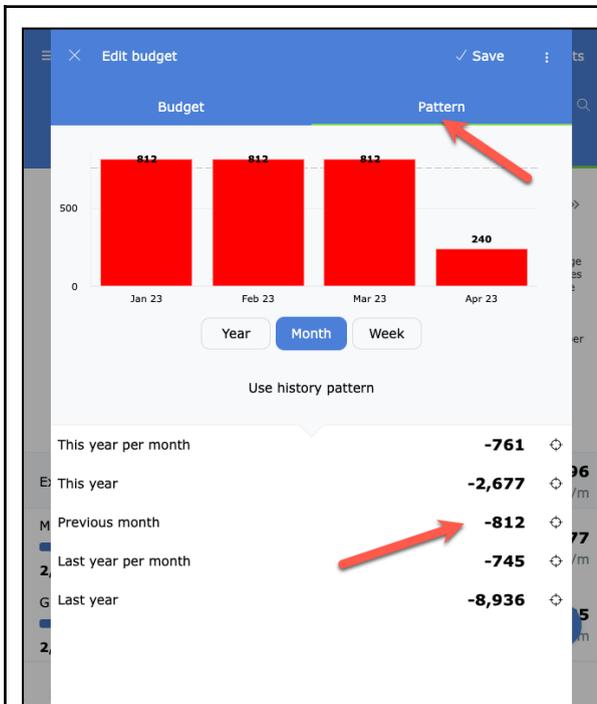
Category	Budget	Actual	Position
Mortgage	5,928	2,677	494 /m
Groceries	4,668	3,899	389 /m
Daycare	4,416	1,584	494 /m
Eating out	1,584	1,069	494 /m
Other	9,312		



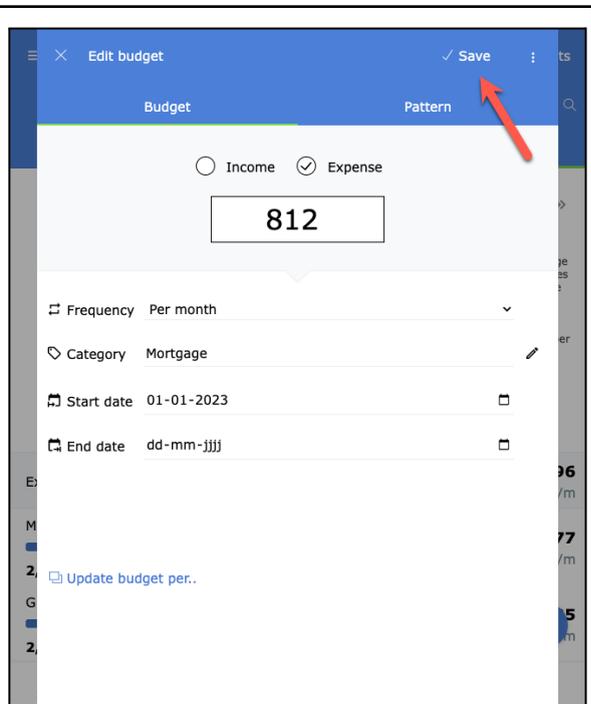
Open a category



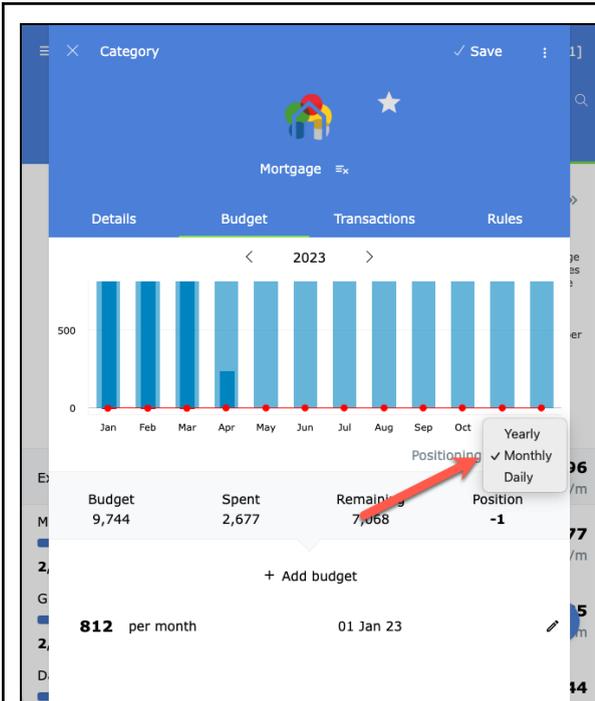
Add or edit your category budget



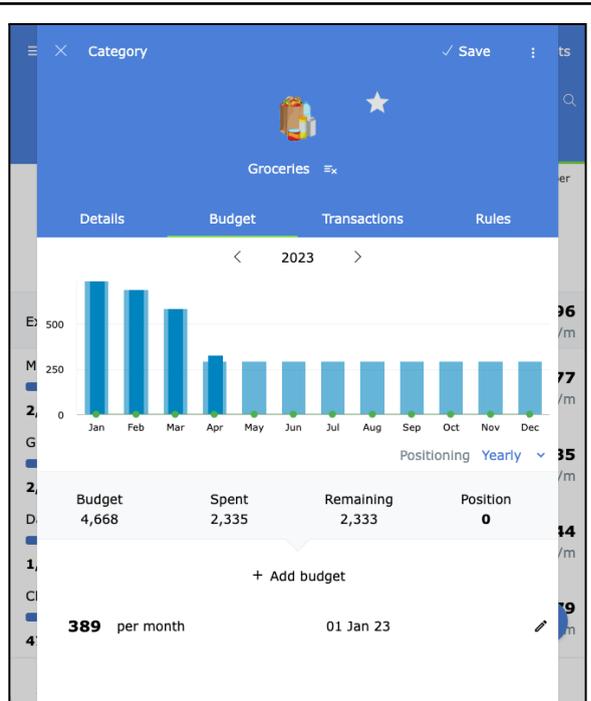
Use the pattern tab to choose a suggested budget based on previous income or spending.



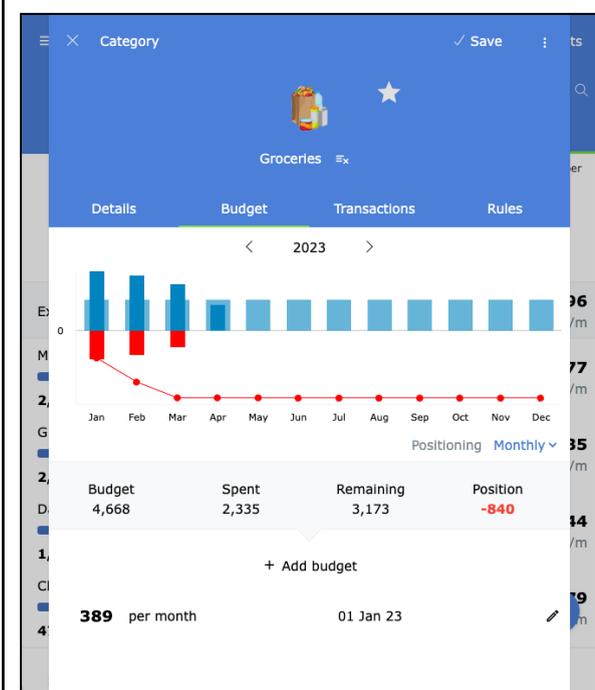
Set the frequency and save your budget.



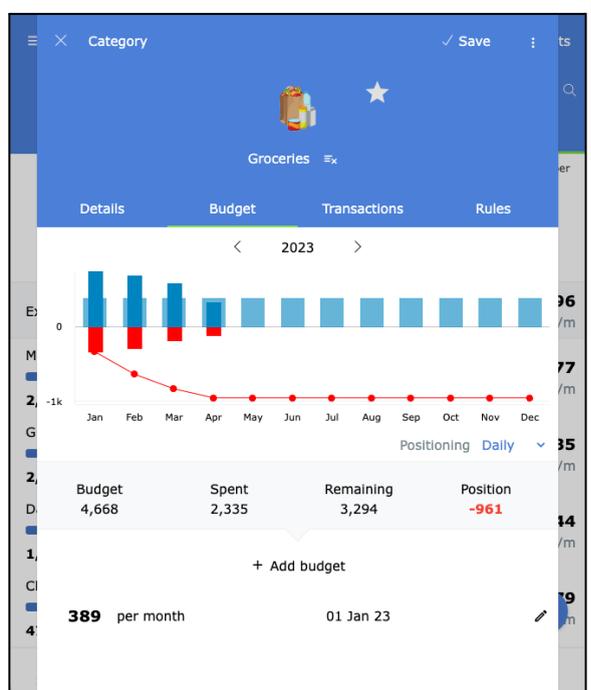
Review the positioning method.



Yearly positioning example: Remaining budget slides of remaining months.



Monthly positioning example: Position is calculated on a monthly basis.



Daily positioning example: Position is calculated on a daily basis.

💡 The budget tab is only visible in the insight tab if “Show budgets” is enabled in the selected profile.

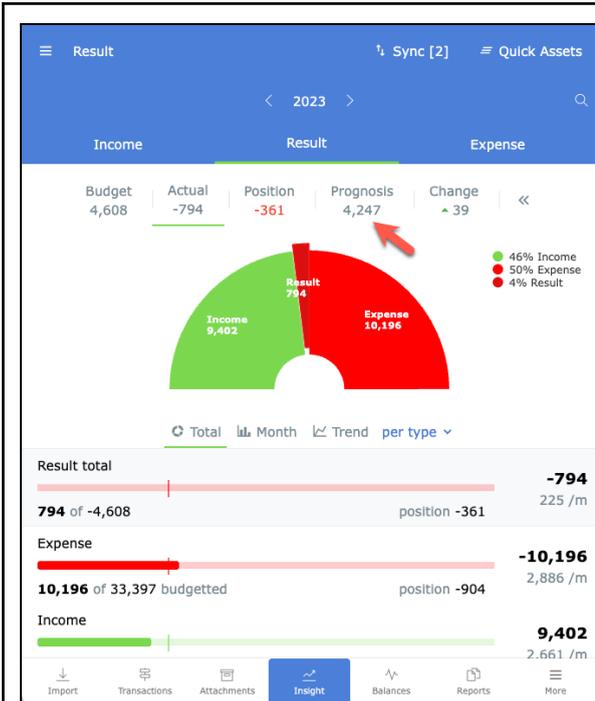


## Prognosis

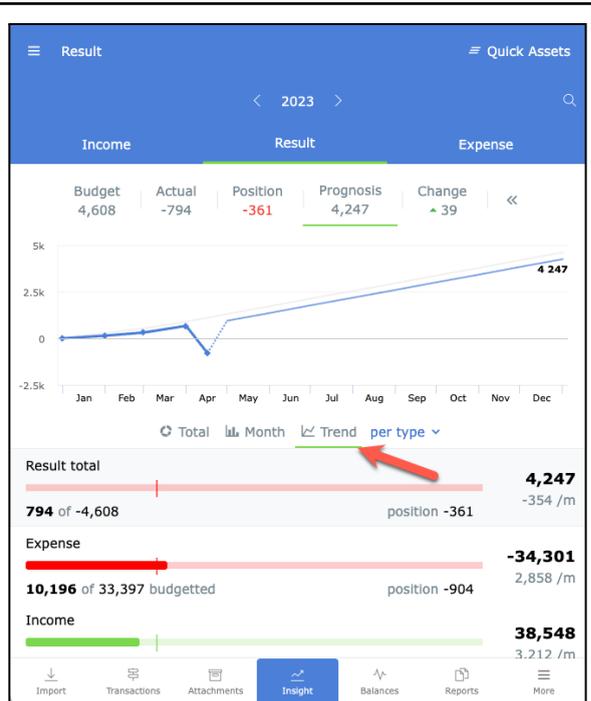
With a budget assigned to all categories, you can enable the prognosis mode via >> the button in the insight tab. This adds additional prognosis information which uses your budget, actual and position information to create an end-of-year forecast.

Enable prognosis mode after you assigned a budget to your categories.

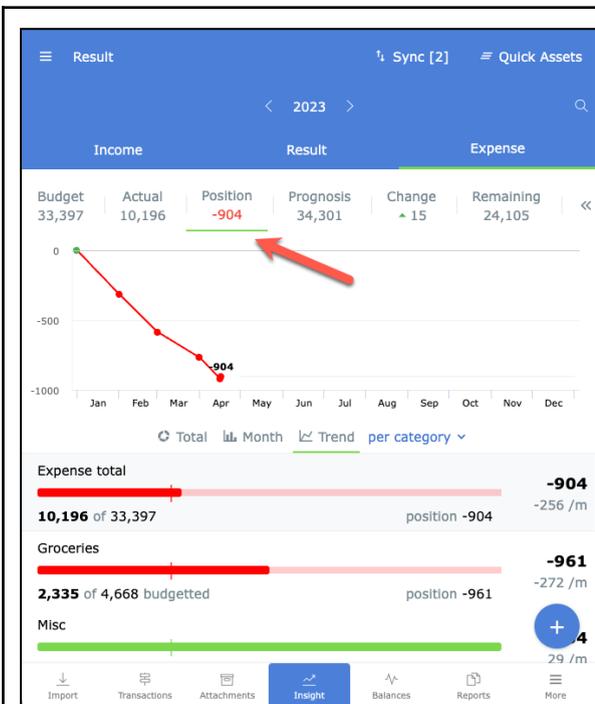
Enable prognosis mode.



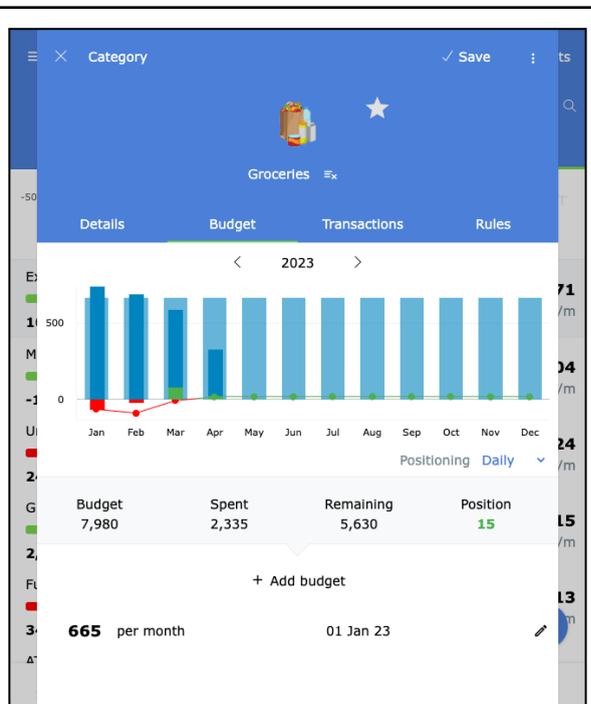
Additional prognosis information is now shown



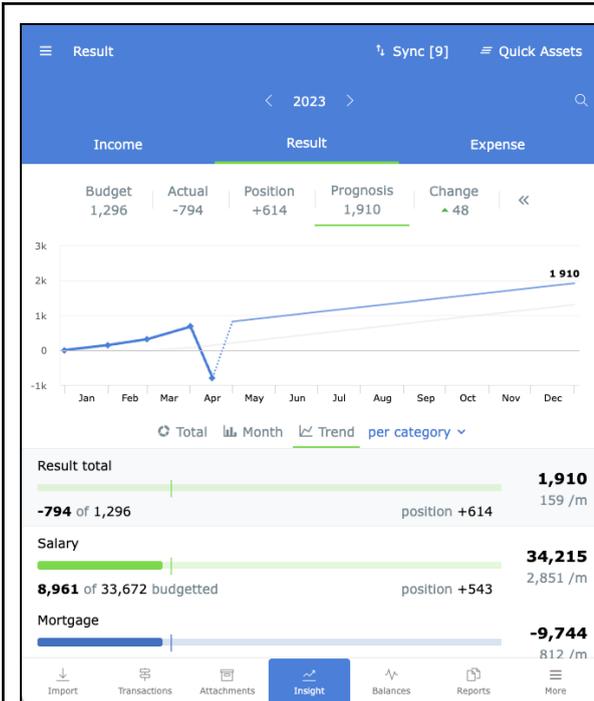
In this example the end-of-year forecast shows that you will save 4.247 left if you stick to your budget.



But you should monitor your position periodically and adjust your budget to keep the prognosis more accurate.



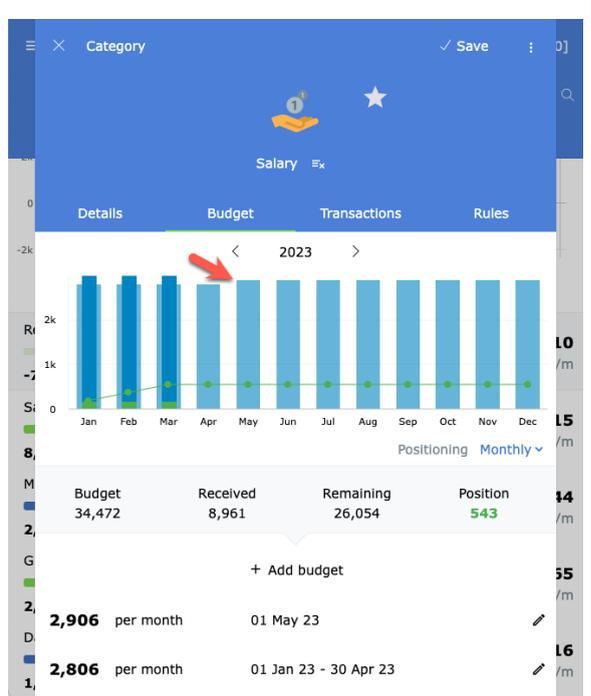
Change the groceries to a more realistic budget



And you will get a more accurate end-of-year result prognosis and avoid setbacks at the end of the year.

You can also update your budget in the future via "Update budget per".

Provide a new budget and startdate.

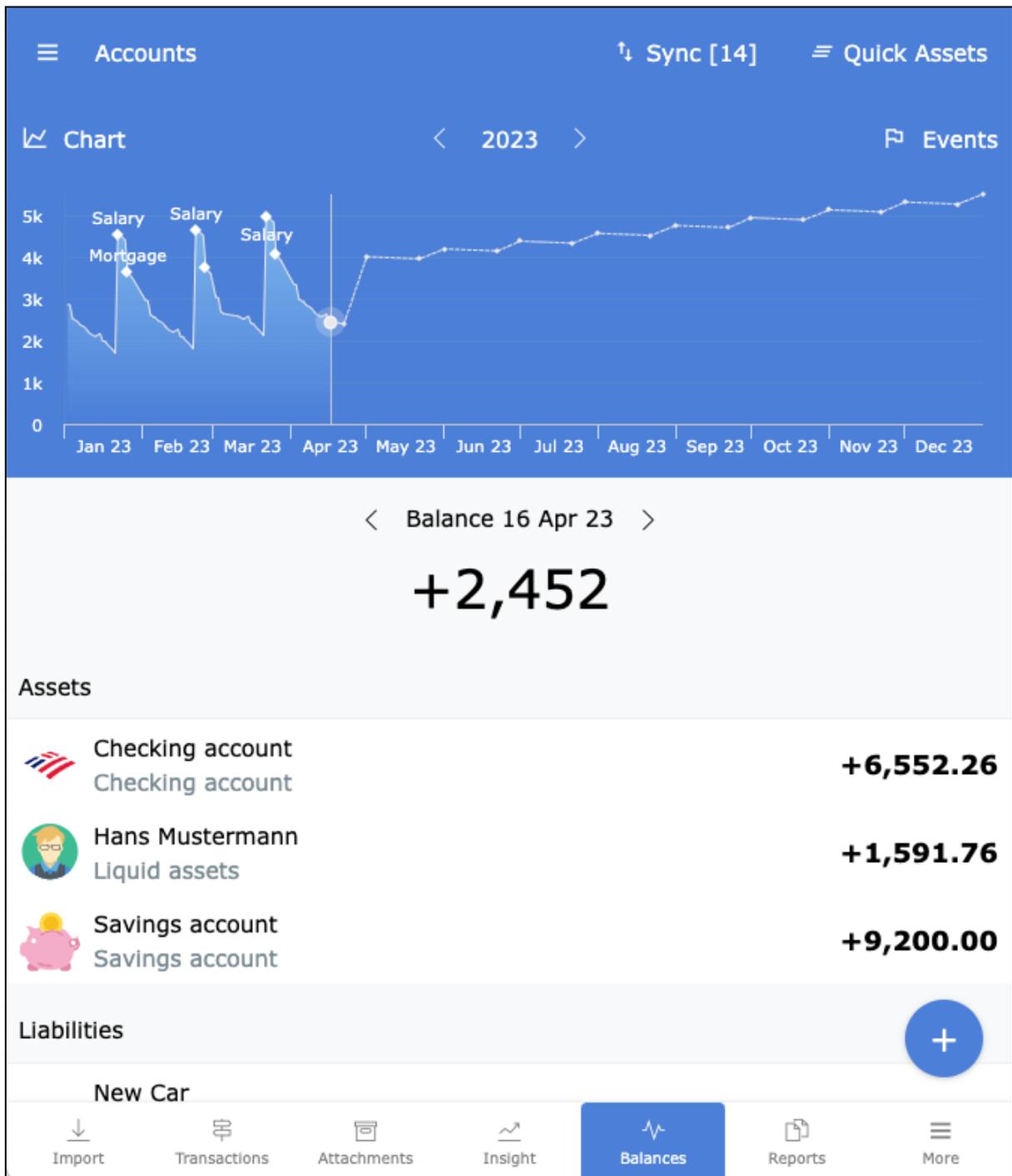


The enddate of the previous budget is now set to the start date of the new budget and the new budget is added.



# Balances

In the balances tab you can see, add and edit the balances of all your administration accounts. Here you can add checking-, savings-, loans-, mortgages- and all the accounts you own to get a full picture of your assets and liabilities.





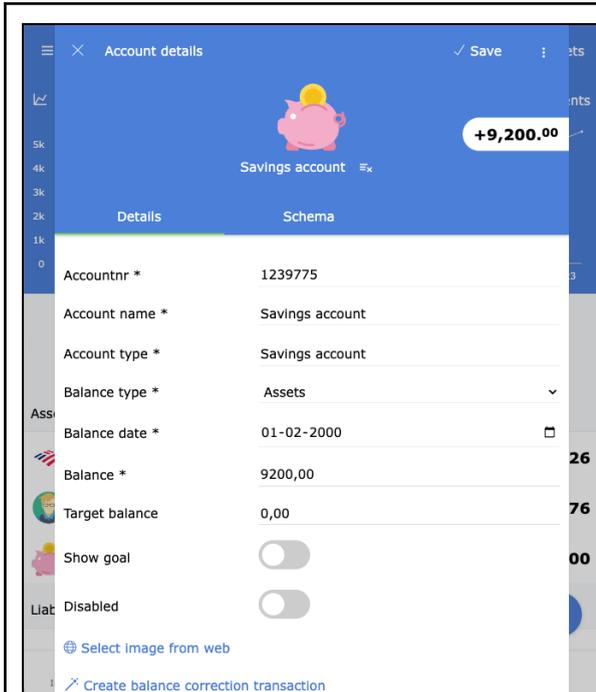
## Checking accounts

When importing transactions new accounts are automatically added.

## Saving account

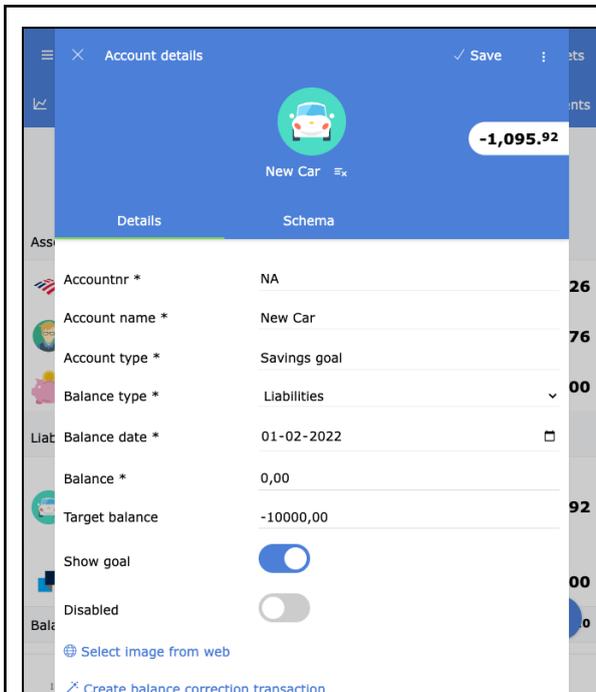
**Add a new account via + button**

**Choose an account type you want to add**

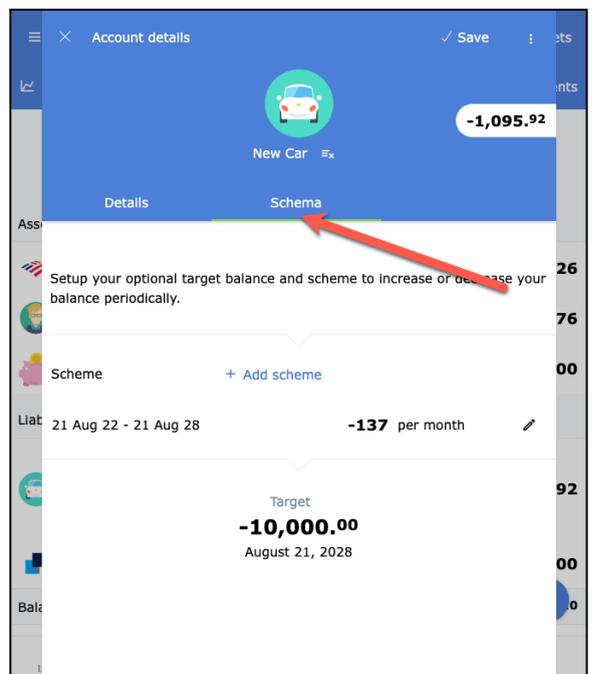


Fill the account information including the balance on “balance date” at the end of the day.

## Saving goals



“Saving goals” are virtual debts to yourself. You can set a goal you want to save for.



Go to the schema tab and optionally define a schema.



Amortisation scheme

Account: New Car

Type: Linlair

Amount: -136,99

Frequency: Per month

Category: Saving

Startdate: 21-08-2022

Enddate: 21-08-2028

Plan only:

Description:

Calculate towards goal -10,000.00

[End / pause scheme today](#)

[Clone and adjust scheme](#)

Specify how you want to achieve your given goal.

Accounts

Chart < 2023 > Events

Balance 16 Apr 23 >

**+6,248**

Assets

- Checking account: +6,552.26
- Hans Mustermann Liquid assets: +1,591.76
- Savings account: +9,200.00

Liabilities

- New Car Savings goal -137 per month: -1,095.92
- 21 Aug 22 11% → -10,000 21 Aug 28
- Personal Loan 4% Short-term loans: -10,000.00

Balance total: +6,248

You can see the progress of your goal in the balances tab.

Accounts

Chart < 2023 > Events

Balance 16 Apr 23 >

**+6,248**

Assets

- Checking account: +6,552.26
- Hans Mustermann Liquid assets: +1,591.76
- Savings account: +9,200.00

Liabilities

- New Car

Mind that you need to monitor your total balance and prognosis to stay above 0 and otherwise adjust your goals to a more realistic goal.

Accounts

Chart < 2023 > Events

Balance 16 Apr 23 >

**+6,248**

Assets

- Checking account: +6,552.26
- Hans Mustermann Liquid assets: +1,591.76
- Savings account: +9,200.00

Liabilities

- New Car

Quick Assets

- Checking account
- Mortgage
- House worth
- Hans Mustermann
- Personal Loan 4%
- Savings account
- New Car

Switch between account profiles to see the totals of a selection of accounts.



## Mortgage

To get a full picture of your assets and liabilities you can add your house worth and mortgage as an account.

The left screenshot shows the 'Account details' screen for a mortgage account. The account name is 'Mortgage', the type is 'Long-term loans', and the balance is -141,218.00. The right screenshot shows the 'Amortisation' screen for the same mortgage account. The account type is 'Mortgage', the type is 'Annuitair', the yearly interest rate is 5.00%, and the start and end dates are 01-04-2009 and 01-04-2039 respectively.

Add a mortgage account

Add the yearly interest percentage as a scheme.

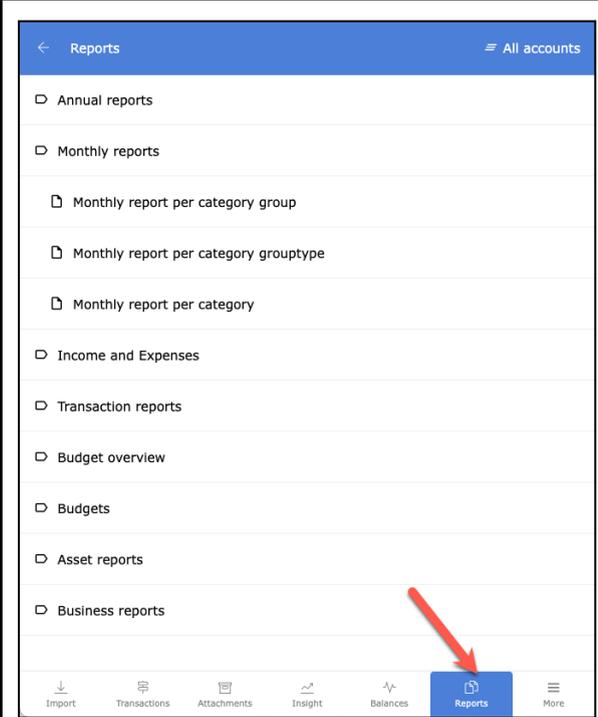
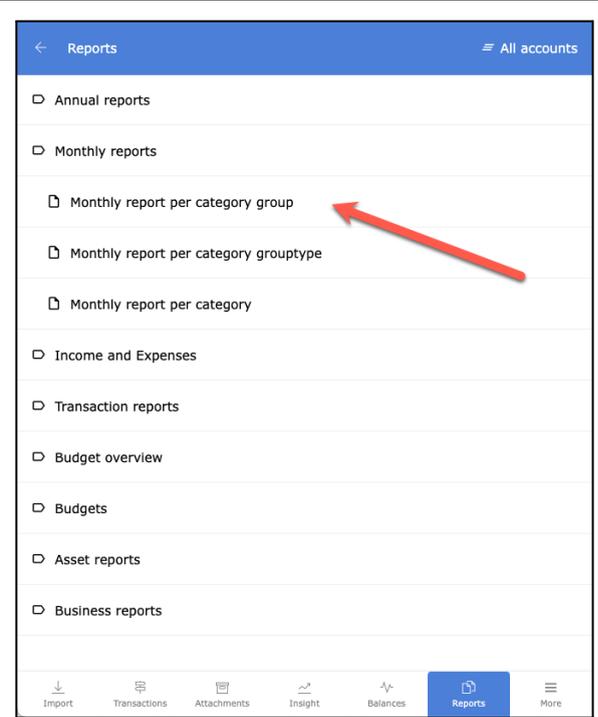
The screenshot shows the 'Accounts' screen in the Spendle app. The top part features a chart showing the mortgage balance over time, with the balance decreasing from 0 in 2010 to -141,218 in 2023. The bottom part shows a summary of the mortgage account, including the account name 'Mortgage', the type 'Long-term loans', and the yearly interest rate 'Annuitair 5.00%'. The balance total is -141,218.00.

When selecting an unlimited period you can see your debt decreasing over the selected mortgage period.



# Reporting

The reports tab offers a list of predefined reports you can customize to your needs and store for later use. A report can be printed (to PDF) or exported to Excel for further processing.

 <p>← Reports <span>≡ All accounts</span></p> <ul style="list-style-type: none"><li>Annual reports</li><li>Monthly reports<ul style="list-style-type: none"><li>Monthly report per category group</li><li>Monthly report per category grouptype</li><li>Monthly report per category</li></ul></li><li>Income and Expenses</li><li>Transaction reports</li><li>Budget overview</li><li>Budgets</li><li>Asset reports</li><li>Business reports</li></ul> <p>Import Transactions Attachments Insight Balances <b>Reports</b> More</p>	 <p>← Reports <span>≡ All accounts</span></p> <ul style="list-style-type: none"><li>Annual reports</li><li>Monthly reports<ul style="list-style-type: none"><li>Monthly report per category group</li><li>Monthly report per category grouptype</li><li>Monthly report per category</li></ul></li><li>Income and Expenses</li><li>Transaction reports</li><li>Budget overview</li><li>Budgets</li><li>Asset reports</li><li>Business reports</li></ul> <p>Import Transactions Attachments Insight Balances <b>Reports</b> More</p>
<p>Go to the report tab</p>	<p>Select your report</p>



← Monthly report per category group ≡ All accounts

Settings Refresh < 2023 > Excel Print

	Jan 23	Feb 23	Mar 23	Apr 23	Total
<b>Total</b>	<b>+619.77</b>	<b>+646.57</b>	<b>+839.91</b>	<b>-979.03</b>	<b>+1,127.22</b>
<b>Income</b>	<b>+3,098.41</b>	<b>+3,098.41</b>	<b>+3,098.41</b>	<b>+106.79</b>	<b>+9,402.02</b>
Work	+2,986.92	+2,986.92	+2,986.92		+8,960.76
Housing	+111.49	+111.49	+111.49	+106.79	+441.26
<b>Expense</b>	<b>-2,478.64</b>	<b>-2,451.84</b>	<b>-2,258.50</b>	<b>-1,085.82</b>	<b>-8,274.80</b>
Household	-967.99	-967.99	-956.81	-303.59	-3,196.38
Long-term loans	+477.23	+479.22	+481.22	+483.22	+1,920.89
Food	-752.35	-712.54	-652.55	-414.74	-2,532.18
Children	-344.20	-344.20	-261.00	-344.20	-1,293.60
Utilities	-144.23	-144.23	-144.23		-432.69
Personal	-121.45	-121.45	-77.44	-156.13	-476.47
Travel	-84.46	-84.46	-77.66	-74.06	-320.64
Healthcare	-59.63	-59.63	-59.63	-59.63	-238.52
Subscriptions	-154.14	-154.14	-150.12	-46.37	-504.77
Car	-98.41	-98.41	-98.41	-46.22	-341.45
Misc	-65.70	-65.70	-59.60	-58.14	-249.14
Home	-87.24	-87.24	-87.24	-3.64	-265.36
Entertainment	-37.99	-52.99	-52.99	-31.50	-175.47

The report is shown. You can click on a row to drill down to more details.

← Monthly report per category group Sync [11] ≡ All accounts

Settings Refresh < 2023 > Excel Print

Group Expand Sort Save

0. Total  
1. Type  
2. Group  
3. Category  
4. Relation

	Jan 23	Feb 23	Mar 23	Apr 23	Total
<b>Total</b>	<b>+619.77</b>	<b>+646.57</b>	<b>+839.91</b>	<b>-979.03</b>	<b>+1,127.22</b>
<b>Income</b>	<b>+3,098.41</b>	<b>+3,098.41</b>	<b>+3,098.41</b>	<b>+106.79</b>	<b>+9,402.02</b>
Work	+2,986.92	+2,986.92	+2,986.92		+8,960.76
Housing	+111.49	+111.49	+111.49	+106.79	+441.26
<b>Expense</b>	<b>-2,478.64</b>	<b>-2,451.84</b>	<b>-2,258.50</b>	<b>-1,085.82</b>	<b>-8,274.80</b>
Household	-967.99	-967.99	-956.81	-303.59	-3,196.38
Mortgage	-812.32	-812.32	-812.32	-240.00	-2,676.96
Water	-54.75	-54.75	-54.75		-164.25
Flowers	-42.67	-42.67	-31.49	-42.67	-159.50
Insurance	-58.25	-58.25	-58.25	-20.92	-195.67
Long-term loans	+477.23	+479.22	+481.22	+483.22	+1,920.89
Food	-752.35	-712.54	-652.55	-414.74	-2,532.18
Children	-344.20	-344.20	-261.00	-344.20	-1,293.60
Utilities	-144.23	-144.23	-144.23		-432.69
Personal	-121.45	-121.45	-77.44	-156.13	-476.47
Travel	-84.46	-84.46	-77.66	-74.06	-320.64

Click the settings button to change the way the report is grouped and sorted.

← Monthly report per category group Sync [11] ≡ All accounts

Settings Refresh < 2023 > Excel Print

Group Expand Sort Save

	Jan 23	Feb 23	Mar 23	Apr 23	Total
<b>Total</b>	<b>+619.77</b>	<b>+646.57</b>	<b>+839.91</b>	<b>-979.03</b>	<b>+1,127.22</b>
<b>Income</b>	<b>+3,098.41</b>	<b>+3,098.41</b>	<b>+3,098.41</b>	<b>+106.79</b>	<b>+9,402.02</b>
Employer	+2,986.92	+2,986.92	+2,986.92		+8,960.76
Taxdepartment	+111.49	+111.49	+111.49	+106.79	+441.26
<b>Expense</b>	<b>-2,478.64</b>	<b>-2,451.84</b>	<b>-2,258.50</b>	<b>-1,085.82</b>	<b>-8,274.80</b>
City bank	-861.54	-861.54	-855.44	-281.66	-2,860.18
Mortgage	+477.23	+479.22	+481.22	+483.22	+1,920.89
Walmart	-617.31	-572.06	-508.58	-231.74	-1,929.69
Small Steps	-261.00	-261.00	-261.00	-261.00	-1,044.00
Wattdawg	-138.86	-138.86	-138.86		-416.58
Clothing Junior	-86.62	-86.62	-86.62	-86.62	-346.48
Sixt	-67.26	-67.26	-67.26	-67.26	-269.04
Brewton City school	-83.20	-83.20	-83.20		-249.60
MyMerchant	-59.63	-59.63	-59.63	-59.63	-238.52
HBO	-62.42	-62.42	-62.42		-187.26
Shell	-46.22	-46.22	-46.22	-46.22	-184.88

You can store your report settings to reuse it later

← Reports Sync [12] ≡ All accounts

Saved reports

- My monthly report
- Annual reports
- Monthly reports
- Income and Expenses
- Transaction reports
- Budget overview
- Budgets
- Asset reports
- Business reports

Import Transactions Attachments Insight Balances Reports More

The "Saved reports" contain the report settings you saved earlier.

It is possible to print reports as PDF or export them to Excel for further processing.



**Budget overview per year**

Date: Apr 16, 2023 6:14 PM  
Administration: personalLadb  
Accounts: All accounts  
Period: 01 Jan 23 - 31 Dec 23  
Filter:

	Budget	Actual	Position	Prognosis
<b>Total 2023</b>	<b>2,096</b>	<b>1,127</b>	<b>+2,535</b>	<b>4,631</b>
<b>Income</b>	<b>38,805</b>	<b>9,402</b>	<b>+543</b>	<b>39,348</b>
Salary	34,472	8,961	+543	35,015
Taxes	4,333	441	0	4,333
<b>Expense</b>	<b>36,709</b>	<b>8,275</b>	<b>+1,992</b>	<b>34,717</b>
Mortgage	9,744	2,677	0	9,744
Groceries	7,980	2,335	+15	7,965
Daycare	4,416	1,044	0	4,416
Electric	1,584	433	0	1,584
Clothing	1,476	479	0	1,476
Fuel	1,128	341	-13	1,141
Eating out	1,069	197	0	1,069
School	996	250	0	996
Home decoration	963	265	0	963
Newspaper	936	287	0	936
Rental	807	269	0	807
Television	753	205	0	753
Drugstore	720	239	0	720
Insurance	641	196	0	641
Water	600	164	0	600
ATM	588	183	-10	598
Flowers	516	160	0	516
Cinema	364	111	0	364
Sports	306	102	0	306
Hairdresser	264	88	0	264
Entertainment	236	64	0	236
Parking	198	66	0	198
Public transport	196	52	0	196
Charity	80	22	0	80
Bank costs	73	26	0	73
Magazines	48	12	0	48

Afdrukken 2 pagina's

Bestemming Opslaan als pdf

Pagina's Alles

Opmaak Standaard

Meer instellingen

Annuleren Opslaan